

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE MEETING OF ENVIRONMENT & LEISURE COMMITTEE
21st March 2016
HELD AT MANORHALL, COALPIT HEATH

Present: Councillors: B Taylor, J Butler, D Boulton, A Gibbs, G Jancey, M Crumpton, A Fay
Officer – F Thornton Clerk/RFO

1. **Apologies for absence**
Cllr S Blackmore, C Nicholls,
2. **Declarations of Interest under The Localism Act 2011**
None
3. **To approve the minutes of the meeting held 19th October 2015**
Proposed by Cllr M Crumpton and seconded by Cllr B Taylor agreed by all. The minutes were approved and signed as a true record of the meeting
4. **Urgent Business – continuation of night bus service**
Proposed by Cllr D Boulton and seconded by Cllr M Crumpton to agree to continue in principle and ascertain further information. Vote: 5 in favour, 2 abstentions
5. **Community Benefit Fund – Councillors to have a ‘workshop’ type discussion to formulate funding guidelines as it its use within the parish**
The Clerk issued a financial statement of the fund as it stands as at 31st March 2016, which also included the future commitment to Avon Wildlife Trust.
Decision:
Ask Avon Wildlife Trust as to how they envisage the site running at the end of the 5 year agreement between themselves and this council. Costings involved.
Council to put out a newsletter to ask parishioners how they envisage the fund to be spent in their local area
Councillors put forward ideas:-
Trees on Newman Field and creation of picnic area to utilise the field,
Enhanced visual displays, gateway, welcoming entrances,
Refurbishments to war memorials, works to The Pound especially in relation to the ground surface
Ivory Hill Wood and Mayshill maybe seating areas.
Update to play areas. Community Award system to benefit local organisations. Friends groups of local areas.
Councillors to also use this newsletter as a means of ‘introducing themselves as councillors’ to parishioners and are requested to send necessary information to the Clerk for inclusion.

Finally, Committee agreed Clerk to sign agreement with Sun Edison – confirming council are to receive £19800 per annum for a period from 2014 to 2038 inclusive.
6. **Fenced off children’s play area attached to Manor Hall – Council to consider possibility of funding from Community Benefit money to commemorate the Queens 90th birthday**
Decision:
Clerk to contact SGC to see if Westerleigh Parish Council could lease an additional area of Manor Field to provide a play area for older children
Proposed by Cllr J Butler and seconded by Cllr B Taylor to proceed with the children’s play area at Manor Hall.
Clerk to advise Manor School of Councils plans.
Cllr J Butler to act as liaison with Manor Hall Management Committee.
The Council wish to see sight of the lease between Manor Hall Trustees and SGC for this area of land prior to commencement of any scheme. Agreed by all.
Ideas/proposals be brought to April meeting for further discussions

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7. South Glos, Council is reducing funding for biodiversity projects and wishes parish councils and voluntary groups to take over any biodiversity and environmental projects in the parish. Opinions are sought

Decision: Council to see if any Friends of groups come forward from the community benefit consultation/newsletter and will revisit this. Council could also approach Avon Wildlife Trust to see if they would run these places if the council were to provide funding. Cllr A Fay did point out that the majority of the sites listed are on private land.
 Woodlands Farm site was mentioned by Cllr M Crumpton as a possible development site for education.

8. Community Noticeboard – request to replace existing noticeboard at Manor Hall

Decision: Proposed by Cllr J Butler and seconded by Cllr M Crumpton to replace the noticeboard. Agreed by all. Board to have a heading of Coalpit Heath Community Noticeboard.
 Clerk to bring costings to April meeting. Expenditure will come from parish initiatives budget.

9. Request for additional dog bin – Henfield Hall car park at entry end

Decision: Move bin from top to gate when the final works to Bitterwell Lake are completed. When the car park is tidied and the top gate closed the bin can be moved.

10. Committee to comment on planning applications

Application details:-	Council comments:-
14 South Avenue Yate Bristol South Gloucestershire DESCRIPTION: Demolition of existing detached garage and erection of replacement garage/workshop. REFERENCE NO: PK16/0948/F	No objection
Woodside Ram Hill Coalpit Heath Bristol DESCRIPTION: Installation of 3no front dormers and 3no roof lights to facilitate loft conversion. REFERENCE NO: PT16/0470/F	No objection
28 Boundary Road Coalpit Heath Bristol DESCRIPTION: Demolition of existing garage and erection of garage and single storey residential annexe ancillary to main dwelling. Creation of new vehicular access. REFERENCE NO: PT16/0999/F	No objection
Oakley Green Cottage Kidney Hill Westerleigh DESCRIPTION: Certificate of Lawfulness Existing for detached garage with two bedrooms over to form annex ancillary to the main dwelling REFERENCE NO: PK16/0906/CLE	No comments
Grace Evangelical Church Westerleigh Road Westerleigh DESCRIPTION: Installation of internal first floor mezzanine area, internal alterations to provide additional sanitary accommodation and replacement glazing to existing lancet windows. REFERENCE NO: PK16/0978/F	Support neighbours comments for frosted windows to remain
Grace Evangelical Church Westerleigh Road Westerleigh DESCRIPTION: Installation of internal first floor mezzanine area, internal alterations to provide additional sanitary accommodation and replacement glazing to existing lancet windows. REFERENCE NO: PK16/0979/LB	Support neighbours comments for frosted windows to remain

11. Date of next E&L Committee meeting 25th April 2016

Signed

Date: