

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING
12TH MAY 2014
WESTERLEIGH VILLAGE HALL

PRESENT

Councillors: D Lee, J Butler, A Gibbs, E Carey, P King, J Wright, A Fay
Officer: F Thornton

1643. Election of Chair

Decision: Cllr D Lee was proposed by Cllr E Carey and seconded by Cllr J Butler. Agreed by all. Cllr D Lee was duly elected chair and signed his declaration of office of chair.

1644. Election of Vice Chair

Decision: Cllr J Butler was proposed by Cllr E Carey and seconded by Cllr J Wright. Agreed by all. Cllr J Butler was duly elected as vice chair.

1645. Apologies for absence

Cllr D Boulton

1646. Declarations of Interest under The Localism Act 2011

None

1647. Reports from South Gloucestershire Councillors on matters relating to the Parish

District Councillor: C Young

Planning issues

Sites, Places and Policies DPD

Work is ongoing on the Sites, Places and Policies DPD, the planning document that will set out more detailed policies to support those in the Core Strategy. The draft document, which will include separate sections for each Parish, will be published first in the agenda papers for the Policy and Resources Committee on Monday 9th June. They will be available online one week before the meeting. The Community Engagement team is liaising with Parish Councils like Westerleigh that have indicated they would like some more development to help organise the open day – please let me know if you do not hear from them shortly.

Woodlands Manor Nursing Home

The applications returned to the DC (West) committee on 24th April, after the applicants had submitted more information and the officers had clarified the use class for each. I attended the meeting to speak on behalf of concerned neighbours. Both applications were refused in line with the officer recommendations, the extension by a majority vote, the extra care homes unanimously.

Proposal to build a Sainsbury's Local in the car park of the Badminton Arms

I attended the DC (East) planning committee on Thursday 8th May to speak on the Sainsbury's Local application, along with Cllr Jean Butler and a large number of local traders and residents. Following a relatively lengthy debate, a motion to turn it down because of the impact on the vitality of the commercial centre for Coalpit Heath and Frampton Cotterell (defined in the Core Strategy as Woodend Road, Lower Stone Close and Church Road) was voted down. The committee went on to approve the application by 7 votes to 3 with 3 abstentions.

Yate cinema

At the same planning meeting as the Sainsbury's Local application, the Yate multi-screen cinema on land off the Link Road was approved. The developers hope it will open in around October 2015.

Beech Hill car sales

After a site visit was made confirming that cars are being sold, the case officer reviewed the planning history for the site. Because the land upon which the cars are being displayed is owned by South Gloucestershire Council and is subject to a licence to the owner of the adjoining land at Beech Hill Farm, it is not good practice to issue an Enforcement Notice. Instead she has informed Property Services that the land is being used to display cars for sale without planning permission and contrary to the terms of the licence. They are going to investigate the matter and keep me updated.

The planning enforcement case officer is investigating other business uses occurring at Beech Hill Farm, which includes issuing a Planning Contravention Notice to gain more information. I will be updated when this information has been received. (notice served on 1st May 14)

Says Court Solar Farm

No further working hours breaches were reported to me after the last Parish Council meeting. Without further information, the council is unable to take any action.

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Rodford Elm Farm

The change of use for the car repair business was allowed by the Planning Inspector at appeal. I have spoken to Planning Enforcement about enforcement of the conditions. Officers have written to the owners and tenants highlighting the conditions and making it clear that a Breach of Condition Notice will be served if they are not adhered to.

Henfield Road and Quiet Lanes Scheme - speeding traffic

I will be attending the meeting with Parish Councillors and officers to discuss these investigation schemes on 21st May.

Road works

Unfortunately Church Road was closed for longer than expected. The plan was that all the utility companies would move their apparatus to the temporary bridge in two weeks. Unfortunately Bristol Water found obstructions underground that were not on any records, requiring additional specialist components to be made, delaying the reopening by a week. There are still traffic lights in place and there will be another closure for six weeks from 22 July over the peak summer holiday period while the bridge is demolished and replaced and the services reconnected across it.

I raised residents' concerns about the Badminton Road roadworks and Westerleigh Road closure being scheduled for the same time as the Church Road closure. The Badminton Road work was necessary due to flood damage, but officers were able to delay the Westerleigh Road closure. It's now planned to take place from Friday 30th May for one week, with Street Care working through the whole weekend.

My Frampton Cotterell colleagues and I were obviously concerned about the delays and keen that everything should be done to minimise the disruption during the summer closure. We shared a list of issues with officers, including improving information for motorists. When constructing the Cheswick Bus Link the council erected a site notice board that could be read by pedestrians informing them about the works being undertaken, progress and programme. This was updated on a monthly basis and received positive feedback. They are aiming to implement this at Church Bridge by the end of May and update regularly. Prior to the next road closure phase officers will also try to get an article in the Frome Valley Voice and Winterbourne Matters and also identify an outline programme and critical path for local councillors.

Frampton End Road closure

There have been issues with the gates being vandalised and motorists continuing to use the road. Highways officers are reviewing the situation as a matter of urgency and the police are aware of the problem.

Grass cutting

A number of residents have been in touch about grass cutting. Under the core service, highways grass will be cut in May/June and then again in August/September if necessary, with extra cuts only if there are highway safety issues. I have raised issues with the Head of Street Care on behalf of the Parish Council and have been assured by officers that providing the weather allows, all the highways grass in Westerleigh Parish will be cut by the end of May. I have asked officers for feedback on how the new street scene arrangements are going.

Bin collection day changes

New bin calendar 'hangers' are being delivered to households between 12th and 23rd May. It's important that residents read them carefully because SITA are changing the collection rounds from 2nd June to accommodate the new materials you can now recycle and to cope with the major new developments being built around South Glos. **Not only might you have a new collection day, there are also changes to which items are put out on which weeks.**

From 2nd June the fortnightly schedule will change so that black and green bins will go out together, with the green recycling box being collected in the other week. Plastics and cardboard will be collected on alternate weeks, the hanger will say which, while food waste will continue to be collected weekly.

If you don't get a bin hanger by Monday 26th May, please contact the council on streetcare@southglos.gov.uk or by calling 01454 868000. You can check your collection schedule online at any time via www.southglos.gov.uk/sortit

Frome Vale Area Forum

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The Frome Vale area Forum takes place on Thursday 15th May at 7pm in Frampton Cotterell C of E Primary School. The agenda is relatively short but as always there will be an open session for people to have their say on any issue affecting our area.

Community Grants

Local voluntary groups can now apply for a grant of up to £3,000 from South Gloucestershire Council to benefit their local community. The old grant system has been streamlined and the Area Forums will be making a decision on grants up to four times per year. The deadline for being considered in the first round is Monday 2nd June.

The grants are available to groups to develop specific projects and provide activities that meet local needs. Projects can include a range of topics including arts and culture, sport, children and play, community safety, developing communities, supporting vulnerable people to promoting equality and tackling poverty. For more information and to make an application visit www.southglos.gov.uk/grants Alternatively, you can call the helpline Monday to Friday between 9am and 4pm on 01454 865865, or email grants@southglos.gov.uk

Yate Station celebration

Yate Railway Station was one of the first in the country to reopen after the Beeching closures of the 1960s. This year is the 25th anniversary of the station's reopening in 1989 after a major campaign by local people. On May 18th 2014 from 12.00 noon till 3.00 pm there will be a special celebration event organised by the Friends of Yate Station. It will feature stalls, a brass band, afternoon tea, vintage and railway display, a heritage tent to share artefacts and memories and a visit by Baroness Susan Kramer.

1648. Reports from Representatives of Other Bodies on matters relating to the Parish

Cllr J Butler reported re: Badminton Arms planning determination (as mentioned in minute item 1647.)

Cllr E Carey attended JPYFGS meeting – to be discussed at Environmental & Leisure Meeting 19th May 14

Cllr E Carey attended AGM Westerleigh Village Hall – it is hoped they will be able to commence refurbishment works of Gents Toilets

1649. Confirm Minutes of Council meeting held on 7th April 2014

Decision: proposed by Cllr J Butler and seconded by Cllr D Lee agreed by all, the minutes were approved and signed.

1650. Matters arising

None

1651. Finance – approve payment of accounts.

Decision: Proposed by Cllr J Butler and seconded by Cllr J Wright and agreed by all, the attached payments were approved.

1652. Correspondence/Communication with Council

REQUIRING RESPONSES/COMMENTS/ACTIONS/INFORMATION (*)

1. South Gloucestershire Museums Group and Heritage Forum
Discover 2014 - South Glos. Biggest festival - 11 September – 31 October 2014(*)
2. Invite from the West of England Rural Network (WERN) to a Community Led Planning event that they are running on **Tuesday 20th May at Emersons Green Village Hall**, starting at **7.00pm** and finishing no later than 9.30pm. WERN are funded by and work in partnership with South Gloucestershire Council to provide one to one support to communities interested or involved in Community Led Planning, a process which enables communities to create local (completely community owned) action plans using evidence gathered from locally led consultation.
3. Says Court Farm – community benefits meeting 14th May 14 10.00am Westerleigh Village Hall

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4. Henfield Traffic Matters – meeting 21st May 14 Badminton Rd offices 9.30am – 11.00am

FROM SOUTH GLOUCESTERSHIRE COUNCIL

1. Consultations:

South Gloucestershire Community Infrastructure Levy

South Gloucestershire Council intends to consult on its proposed Community Infrastructure Levy (CIL) charges for 6 weeks from the week commencing the 12th May 2014. A [Community Infrastructure Levy - Short Guide](#) has been produced for your information. You will be contacted again when the consultation starts with information about the charges and how to make comments.

If you require further information or assistance, or if you would like to be removed from the Council's planning policy mailing list, please contact the Strategic Planning Policy & Specialist Advice Team on 01454 863469 or by email to planningLDF@southglos.gov.uk.

2. agenda for:- Children & Young People Committee, Wednesday, 30th April, 2014
Frome Vale Area Forum, Thursday, 15th May, 2014,
3. Details of community grants for voluntary groups within South Gloucestershire (*)
4. Minutes of the recent Town & Parish Councils Forum meeting held on 2 April 2014. (*)
5. Planning application submitted for North Fringe to Hengrove Package MetroBus (*)
6. Street trading renewal application under the Local Government (Miscellaneous Provisions) Act 1982.
- Tiffany & Tomato, Culvert Avenue , Yate , South Glos ,(*)
- 7.

PUBLICATIONS

CPRE Fieldwork, Advice South Gloucestershire partnership, 'Improving Lives for People in South Gloucestershire' (*)

(*) indicates emailed to all Council members

1653. Planning Matters

PLANNING APPLICATIONS FOR CONSIDERATION:

Damson House 139 Down Road Winterbourne Down Bristol South Gloucestershire

Erection of detached double garage and store with living accommodation above to form residential annexe.

PT14/1586/F

Decision: Support comments made by Winterbourne PC

46 St Saviour's Rise Frampton Cotterell Bristol South Gloucestershire
Works to reduce 1No. Oak tree by 15%, covered by Tree Preservation Order SGTPO01/10 dated 13.07.2010

PT14/0265/TRE

Decision: No comments

19 Church Lane Coalpit Heath Bristol South Gloucestershire BS36 2SR
Raising of roofline to facilitate the erection of a first floor level to create additional living accommodation

PT14/1387/F

Decision: Support Frampton PC comments

33 Bell Road Coalpit Heath Bristol South Gloucestershire BS36 2SD

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Erection of 4no. dwellings and associated works

PT14/1489/F

Decision: No comments

45 Church Road Frampton Cotterell Bristol South Gloucestershire BS36
2NJ

Demolition of existing cottage to facilitate erection of 2no. 4/5 bed detached townhouses with self-contained garage, new vehicular and pedestrian access and associated works.

PT14/1475/F

Decision: No comments

7 Oldlands Avenue Coalpit Heath Bristol South Gloucestershire

Erection of 22no. dwellings and associated works

PT14/1492/F

Decision: No comments

12 Oldlands Avenue Coalpit Heath Bristol South Gloucestershire

Erection of 17no. dwellings and associated works

PT14/1517/F

Decision: No comments

10 Oakwood Gardens Coalpit Heath Bristol South Gloucestershire BS36

2NB

Erection of two storey rear and first floor side extension to provide additional living accommodation. Erection of rear conservatory.

PT14/1720/F

Decision: No objection

PLANNING DECISIONS

89 Stone Lane Winterbourne Down Bristol South Gloucestershire BS36 1DH

Description: Erection of detached double garage.(Re Submission of PT13/4273/F)

Application No: PT13/4624/F

Decision: Approve with conditions

Malt House Westerleigh Road Westerleigh Bristol South Gloucestershire

Description: Creation of new vehicular access and turning point

Application No: PK14/0552/F

Decisions: Approve with conditions

5, 7, 9 And 11 Oldlands Avenue 1,3,5 And 7 Newlands Avenue 14 And 16 Oldlands Avenue Coalpit Heath
Bristol

Description: Prior notification of the intention to demolish 10no. dwellings.

Application No: PT14/0943/PND

Decision: No objection

Algars Manor Station Road Iron Acton Bristol South Gloucestershire

Description: Installation of pellet boiler and 10no. freestanding solar panels.

Application No: PK14/0602/F

Decision: Approve with conditions

Algars Manor Station Road Iron Acton Bristol South Gloucestershire

Description: Internal and external alterations to include first floor bathroom alterations, potting shed repairs, truss repair and erection of protective railing. Installation of pellet boiler.

Application No: PK14/0603/LB

Decision: approve with conditions

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21 Oakwood Gardens Coalpit Heath Bristol South Gloucestershire BS36 2NB

Description: Erection of a single storey extension to provide additional living accommodation.

Application No: PK14/0682/F

Decision: Approve with conditions

Land Adjacent To Lay By Off Badminton Road Winterbourne Bristol South Gloucestershire

Description: Change of use of agricultural land to the keeping of horses, extension to existing stable block to create additional single stable with concrete hardstanding and siting of green storage container. Dropping of kerb in the existing gateway. The proposal is part retrospective.

Application No: PK14/0441/F

Decision: Approve with conditions

47 St Saviour's Rise Frampton Cotterell Bristol South Gloucestershire BS36 2TR

Description: Erection of 500mm high brick wall to front garden and driveway. Partial conversion of integral garage to form additional living accommodation.

Application No: PT14/0592/PDR

Decision: Approve with conditions

47 Stover Road Yate Bristol South Gloucestershire BS37 5JN

Description: Demolition of existing porch and erection of replacement front porch.

Application No: PK14/1173/F

Decision: approve with conditions

Woodbine Cottage Westerleigh Road Westerleigh Bristol South Gloucestershire

Description: Erection of single storey rear extension and internal alterations.

Application No: PT14/0775/LB

Decision: Approve with conditions

1654. Appointments to be filled at AGM

Decision: The appointments were filled as per attached list.

1655. Accounts for the year ending 31st March 2014

a) Council to approve year end accounts 31.03.2014

Decision: Proposed by Cllr J Butler and seconded by Cllr J Wright agreed by all, the accounts were approved

b) Council to approve sections 1 and 2 of the annual return

Decision: Proposed by Cllr J Wright and seconded by Cllr E Carey agreed by all, the annual return was approved

1656. Items of Report

(Items can be discussed but members can make no decisions – a council cannot lawfully decide any matter which is not specified in the summons.)

none

1506. Date of Next Meeting Full Council 9th June 14 Manor Hall

Signed

Date: 9th June 14

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