

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL
9th June 2014
MANOR HALL COALPIT HEATH

PRESENT

Councillors: D Lee(chair), J Butler, A Gibbs, P King, J Wright, A Fay, E Carey,
Officer: F Thornton (Clerk)
District Councillor C Young

1658. Apologies for absence

Cllr D Boulton, K Arathoon

1659. Declarations of Interest under The Localism Act 2011

None

1660. Reports from South Gloucestershire Councillors on matters relating to the parish (not on this agenda)

Cllr C Young reported

Planning issues

Sites, Places and Policies DPD

In the afternoon of Monday 9th June, the Policy and Resources Committee is being asked to agree that a draft Policies, Sites and Places DPD goes out for consultation. This includes a section for each Parish, based on the responses you gave to South Glos., setting out the development you think you need, the green spaces you want designated and the aspirations you have. The consultation is an informal one and will take place over the summer. It will then shape a further draft, which will be subject to a formal consultation period. In the case of the green spaces, it's very important that the council is given evidence to show that the sites are very special for local people. The document also includes strategic policies that are not specific to one Parish, including in 2iv) more detailed policies on Gypsy and Traveller and Travelling Show people sites. There are two proposals that are particularly relevant to Westerleigh Parish. One is that a number of existing sites are intensified, that is further pitches are added within the existing boundaries. The sites on the list in Westerleigh Parish are Henfield Paddock, Elm Farm and Hill View, the first of which is currently the subject of a planning application. The second proposal is that the sites be permanently allocated as Gypsy and Traveller sites, which involves removing them from the Green Belt. The consultation asks for people's views on these proposals.

I will be making a response to the consultation as the local ward member, but would also encourage people to comment as individuals.

Beech Hill car sales

Following the questions at the last Parish Council meeting, I contacted officers in Property Services and Street Care. They supplied plans showing the extent of land owned by South Glos and the extent licensed to the owners of Beech Hill Farm, which I've forwarded to the Clerk. The land inside the stained green wooden fence that's just in front of the buildings at the property is not owned by South Glos. If the licensees continue to sell cars on the South Glos land in breach of the Licence covenants the licence can be terminated. However, before consideration is given to terminating the licence the Council will need to have a plan in place to manage the land to the exclusion of others in order to prevent any continued illegal occupation and possible future claim for adverse possession.

A number of steps have been taken with regards the car repairs and sales business operating from the premises within the stained green wooden fence, which isn't owned by South Glos. The enforcement officer has carried out a site visit and met with two relatives of the owner. The person responsible for the sales has said he has stopped purchasing vehicles with a view to selling them on and they have been asked to stop displaying, storing and selling cars within 3 months. The officer explained that the use of part of the site as a car repair business or car sales business is not in accordance with planning policy, particularly given that the use of the land is currently agricultural and lies in the Green Belt. They have been given the option to submit a pre-application enquiry or make an application. If they do neither, the officer would look to issue an Enforcement Notice. I have been promised a further update in 6 weeks.

Box Hedge Farm

With the telegraph pole having been moved, officers are trying to find a way to ensure the passing places that were required by the planning permission for the outdoor activities are put in by the owners as soon as possible.

Messenger site (opposite New Inn, Mayshill)

The Planning Enforcement team has tracked down the owner and will be meeting to discuss the site.

Henfield Paddock

The application was recommended for approval. I held a meeting to hear the concerns of local residents, following which I referred the application to committee. The site visit is expected to take place on Friday 20th June. The following

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL

9th June 2014

MANOR HALL COALPIT HEATH

committee meeting would be Thursday 3rd July, but as you will know applications don't always go to the next meeting, particularly if the committee requests lots of additional information following the site visit.

Badminton Road Phone Mast

Vodafone are going to replace the Badminton Road phone mast with a 4G one a few metres away and install three new cabinets. This is not a fully planning application and the council cannot stop them installing the new mast, only make comments on its position and design. When Vodafone notified me of their intention to make this Prior Notification application, I knocked on doors in the vicinity and the general view was that while people were still unhappy it was there, the upgrade made little difference. I did feed back some comments about design.

Henfield Barn

An appeal against the council's refusal of an application for retention of an outbuilding with a proposed change to the roofing material (removal of corrugated sheets and replacement with cedar shingles) was dismissed. I have written to officers asking what action will now be taken and have had an acknowledgement of my request.

Henfield Road and Quiet Lanes Scheme - speeding traffic

Since the meeting we had I have spoken to Tracey Hamblett. She is working on a plan incorporating the suggestions and ideas we discussed and will need to make a site visit in the next few weeks to take some measurements.

Westerleigh traffic calming

While residents generally welcomed the scheme finally being implemented, there was concern about the location of the road narrowing on Shorthill Road.

The plans that were consulted on showed it being where the 30/40 speed limit change was at the entrance to the village but the narrowing has actually been installed between the first two houses. I contacted the engineer who explained that it was moved due to the effect the road narrowing would have in the previous location. Due to the width of the road it wasn't possible to reduce the width much as Shorthill Road is a bus route. It was also on a bend and a gradient. This posed a road safety risk. Unfortunately this change of design wasn't communicated to residents, for which the engineer has apologised. To ease concerns about noise, the cats' eyes were taken out at the narrowing.

Frampton End Road

Following the vandalism, vehicles have been flouting the road closure. Officers have agreed that more vandal-proof metal gates are needed. Beat Manager PC Finbar Simmons is aware of the problem and it's worth noting registration numbers of vehicles seen using the road.

Westerleigh Road closure

The road reopened on Friday, the work having taken longer than hoped. Officers have promised to inspect the verges on The Hollows because they have been left in a state by the vehicles using the narrow lane to avoid the closure.

Youth provision figures

At the last Parish Council meeting I was asked to get figures for how many young people use the various youth clubs around the area. This data is not centrally held, so I have written to each of the following providers and given them a list of postcodes in the Parish if they weren't sure of the boundaries. Where I have had responses, I have included the figures and I will forward others on as I get them.

Youth provision	Number of young people from Westerleigh Parish
Brockridge	<ol style="list-style-type: none">1. Over the past 12 months or so, 57 young people were enrolled as members of the Brockridge Youth Club, 35 males and 22 females.2. Of this number, 16 are recorded as attending the Club once only, 8 twice only and 5 three times only.3. The records are incomplete in respect of their home addresses. Those we know are: Frampton Cotterell = 5, Coalpit Heath = 8, Bradley Stoke = 2, Yate = 1.
St Nicholas	
Armadillo	

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL
9th June 2014
MANOR HALL COALPIT HEATH

Brimsham Green	
Chipping Sodbury	3 out of 202 users
Fromeside	

It is unfortunate that fuller information is not available for the Brockridge Centre, as it's unclear even whether the 8 "Coalpit Heath" ones identified are in Westerleigh Parish or whether they are in the Frampton Cotterell part. In the last week of May, Frampton Cotterell Parish Council made the decision to close the Brockridge Youth Centre with immediate effect. I understand a working group is looking at future use of the available funding for youth work and there is a public consultation. If Westerleigh Parish Council wishes to support its young people by working collaboratively with Frampton Cotterell Parish Council on future provision, it would be worth contacting them as soon as possible.

From talking to those involved in the clubs, it appears that which club young people go to tends to depend on which school they go to. For example, the 3 at Chipping Sodbury are likely to be ones who attend Chipping Sodbury School. I'm a member of the South Glos Safer Stronger Communities Partnership and at our meeting on Friday we had a presentation on the outreach work being done by the South Gloucestershire Youth Initiative in the Yate/Dodington area. It's very resource intensive but they had some impressive examples of helping turn young people's lives around. They go out on the streets and in the parks and other green spaces, talking to young people, working with them on any issues they have and signposting them to activities, like the youth club they run at St Nicholas.

Frome Vale Area Forum

This was a very short meeting with a much lower attendance than normal because there was very little on the agenda.

Yate Station 25th anniversary celebration

I attended the celebration and took the opportunity to talk to the Minister. We are always looking for more people to join Friends of Yate station, to continue to get improvements for rail users.

Rubbish and recycling round changes

I reported last month on the bin round changes that were then upcoming and have now happened. I have dealt with a small number of enquiries to date, which have been resolved speedily. For those who have internet access, there is a very useful facility on the South Glos website that allows you to see all sorts of information specific to your area, including your bin dates. On the right hand side of the main page at www.southglos.gov.uk is a heading "Find my services" with a text box below where you enter your postcode. On the next page you choose your specific house from the list and then it takes you to a page headed "The Local Collection", with a map centred on your house and a drop down box on the right hand side where you can choose from a whole range of options, from gritting routes to rubbish and recycling.

1661. Reports from Representatives of Other Bodies on matters relating to the parish (not on this agenda)

None

1662. Confirm Minutes of Council meeting held on 12th May 2014

Decision: Proposed by Cllr J Butler and seconded by Cllr E Carey the minutes of the meeting were approved and signed.

1663. Matters arising

None

1664. Finance – approve payment of accounts

Decision: Proposed by Cllr P King and seconded by Cllr E Carey and agreed by all, the attached payments were approved.

1665. Correspondence/Communication with Council

REQUIRING RESPONSES/COMMENTS/ACTIONS/INFORMATION (*)

1. RNIB/First Bus Swap with me event 25th July (*)
2. WWI stalls on offer (*)
3. Minutes of the SSCG held on 25 March 2014.
Date of next meeting is Wednesday 2 July 2014, 7.30pm at the Brockridge Centre,

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL

9th June 2014

MANOR HALL COALPIT HEATH

4. Winterbourne Medieval Barn forthcoming events (*)
5. Frome and Ladden Vale Environmental Link Group - agenda and future of the Link groups (*)

FROM SOUTH GLOUCESTERSHIRE COUNCIL

Consultations:

Community Infrastructure Levy
Draft Charging Schedule public consultation in accordance with Regulation 16 & 17 of the Community Infrastructure Levy Regulations 2010; and
Consultation on a Draft CIL & S106 Guide Supplementary Planning Document in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012.

Alcohol Harm Reduction Strategy, a copy of which and a summary can be downloaded from our website: <https://consultations.southglos.gov.uk/consult.ti/alcoholharm2014/consultationHome>

Consultation on Pharmacy Services (*)

Consultation on part 2 of South Gloucestershire Council's Climate Change Strategy, (*)
<https://consultations.southglos.gov.uk/consult.ti/climateadaptationplandraft2014/consultationHome>.

Agenda for:-

Council 28th May 14

Safer and Stronger Communities Strategic Partnership, **Friday, 6th June**

Economy and Skills Strategic Partnership, **Wednesday, 4th June**

Public Transport Forum, **Monday, 9th June,**

Waste Management Forum, **Monday, 23rd June,**

Children & Young People Committee, **Wednesday, 11th June,**

1. SGC agreed Term Dates 2015/16 (*)
2. Report on the Church Road bridge works. (*)
3. In line with publication of the Committee papers for the draft PSP Plan at P&R Committee on 9 June, please find attached a briefing note which we hope you will find helpful in explaining more detail about the Gypsy/Traveller policy as proposed in the draft PSP Plan. (hard copy to all councillors)
4. Update re: Policies Sites and Places Plan - draft plan will go out for public consultation until end of August(*)
5. Grounds Maintenance update (*)

PUBLICATIONS

Fields in Trust (*)

Westerleigh Village Newsletter (*)

Healthwatch – June edition (*)

Link to Senior Siren (*)

(*) indicates emailed to all Council members

1666. Planning Matters

PLANNING APPLICATIONS FOR CONSIDERATION:

**Woodlands Ram Hill Coalpit Heath Bristol South Gloucestershire
Demolition of existing house and outbuildings and erection of 1no
replacement dwelling with associated access drive and landscaping.
PT14/1904/F**

Decision: No objection

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL
9th June 2014
MANOR HALL COALPIT HEATH

Old Kemps Plants Site Westerleigh

Application for a certificate of lawfulness for the existing use of land for the stationing of a residential caravan.

PK14/1889/CLE

Decision: No comment

145 Badminton Road Coalpit Heath Bristol South Gloucestershire
Erection of two storey side and single storey rear extension to form additional living accommodation.

PK14/1967/F

Decision: Defer until next meeting as no documents yet available to view

17 Rose Oak Lane Coalpit Heath Bristol South Gloucestershire
Erection of single storey front extension and internal alterations to provide additional accommodation

PK14/1877/F

Decision: No objection

PLANNING DECISIONS

55 Park Lane Winterbourne Bristol South Gloucestershire BS36 1AT

Description: Erection of replacement detached double garage.

Application No: PK14/0690/F

Decision: Approve with conditions

Woodlands Manor Nursing Home Ruffet Road Winterbourne Bristol South Gloucestershire

Description: Erection of 2no. single storey, 7no. two storey nursing care units (Use Class Sui Generis) and 1no. community room (Outline) with access, layout and scale to be determined. All other matters to be reserved.

Application No: PK13/3641/O

Decision: Refusal

Chestnuts Mays Hill Frampton Cotterell Bristol South Gloucestershire

Description: Conversion of outbuildings to form residential accommodation ancillary to main residence.

Application No: PT13/2429/F

Decision: Approve with conditions

Woodlands Manor Nursing Home Ruffet Road Winterbourne Bristol South Gloucestershire

Description: Erection of two storey extension to provide additional 12 no. bedrooms, ancillary facilities and entrance canopy. Installation of solar panels.

Application No: PT13/3642/F

Decision: Refusal

2 Church View Westerleigh Road Westerleigh South Gloucestershire BS37 8QW

Description: Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 5.38 metres, for which the maximum height would be 3.63 metres and for which the height of the eaves would be 2.35 metres

Application No: PT14/1703/PNH

Decision: No objection

Church Leaze Farm Henfield Road Coalpit Heath Bristol South Gloucestershire

Description: Certificate of Lawfulness for the existing change of use of agricultural buildings to mixed Class B1, Equestrian and Class B8

Application No: PT13/4282/CLE

Decision: approve with conditions

Glinton House 155 Badminton Road Coalpit Heath Bristol South Gloucestershire

WESTERLEIGH PARISH COUNCIL

MINUTES OF THE FULL COUNCIL

9th June 2014

MANOR HALL COALPIT HEATH

Description: Erection of two storey front and side extensions and rear balcony for additional living accommodation. Erection of detached double garage.

Application No: PT14/1146/F

Decision: approve with conditions

Applications withdrawn

45 Church Road Frampton Cotterell Bristol South Gloucestershire BS36 2NJ

Demolition of existing cottage to facilitate erection of 2no. 4/5 bed detached townhouses with self-contained garage, new vehicular and pedestrian access and associated works.

PT14/1475/F

1667. Council to discuss website design and development proposal - Mediatube

Following discussion by Council of the three indicative costings and services from website design and build companies, Mediatube were invited to submit a proposal for website design and development.

Decision: Proposed by Cllr A Gibbs and seconded by Cllr J Butler agreed by all to go ahead with the commission of this website to include the use of a copy writer. 50% fee paid in advance.

1668. Items to Report

1 Parishioner attended re: Station Road and lack of white lines. Cllr C Young is dealing with this matter

2. Manor Hall – SGC have advised that keep clear white markings to be installed to entrance of car park Problem also is present at the corner of the Ring of Bells

3.Speeding on Henfield Road

4.Seat on left hand side Westerleigh playing field slat missing and needs repaired with hard wood

5.Bins not being emptied by SGC – Clerk advised bin will be emptied

6.Parishioner – Wood End Road pedestrian crossings where Ridge/Church Lane convex drop pavements which is indicating the best place to happen and he feels it is the worst area to cross the road – Clerk to advise Frampton Cotterell.

7.Cllr P King tendered his apologies for meetings of July to September inclusive.

1669. Date of Next Meeting

7th July 14 Westerleigh Village Hall

(This meeting will be preceded by a public consultation drop in session re: Policies Sites and Places Plan)

Signed

7th July 2014

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL
9th June 2014
MANOR HALL COALPIT HEATH