

WESTERLEIGH PARISH COUNCIL
MINUTES OF THE FULL COUNCIL
6TH JULY 2015
MANOR HALL

PRESENT

Councillors: J Butler, A Fay, D Boulton, B Taylor, G Jancey, S Blackmore, C Nicholls, A Gibbs
Officer: F Thornton

The Chair addressed the meeting stating that at the extraordinary meeting on 29th June 15 that he may have implied that Cllr Jancey was not a rational person and apologised for this comment.

1821. Apologies for absence

Cllr M Crumpton

1822. Declarations of Interest under The Localism Act 2011

Cllr B Taylor advised he did not have a pecuniary interest in the grant application for Westerleigh Neighbourhood Watch, however, he is a joint publisher of this publication and so will refrain from any vote.

1823. Reports from South Gloucestershire Councillors on matters relating to the Parish

District Councillor: C Young

Planning issues

Policies, Sites, and Places (PSP) plan – Local Green Spaces

Following the session at Chipping Sodbury Town Hall on Wednesday, I spoke to the Clerk about the land ownership at Mayshill and have provided evidence with advice on responding to the informal consultation.

Top Yard

I have chased up an update on this case but the officer has been on leave. An update given at the meeting advised the date for compliance is 19th December 15.

IT outages

SGC had the first of its IT outages this weekend and will have a further one from 5pm Friday 10th until Monday 13th July. This will affect parts of the council's website as well as email.

Review of parking restrictions around the Manor School

The officer gave access to the consultation to the relevant ward councillors and Parish Councils last Wednesday and it should go live to the public on Monday 6th July. Letters will go to householders of affected properties and to the schools.

Safer Stronger Community Group meeting

I attended the Safer Stronger Community Group meeting last Tuesday. The issue of speeding buses on Ram Hill was selected as a priority, widened out by those attending to include other roads. Other concerns raised included parking problems around the Manor School and the position of the pedestrian crossing on Badminton Road.

Frome Vale Area Forum

This coming Thursday is the Frome Vale Area Forum – 7pm at Shireway Community Association. We will be allocating community grants and there will be presentations on food and waste recycling and broadband.

Westerleigh traffic calming

I met the officer to discuss the investigation scheme into further traffic calming measures in Westerleigh and addressing concerns about the existing ones. He wants to do further monitoring of traffic speeds. We discussed what might be possible using money from the "signing and lining" budget this year and that it would be sensible to do those things first before monitoring the speeds. By the autumn he will draw up plans for more substantial measures that would require funding in a future financial year so the Parish Council and local people can comment.

Nibley electricity substation

I arranged and attended a meeting with residents and representatives from Wales and West Utilities to discuss the electricity sub-station at Nibley, as the work still has not been completed. Although they were unable to confirm a new date, they did say that they didn't now think they'd need to close the road. They also agreed to work with residents when the scheme was complete to improve the appearance of the grass area. Residents have maintained the grass for many years and were unhappy about the state it was left in after the initial work.

Quiet Lanes Scheme – Henfield Road

After the last meeting I asked the officer to go ahead with consulting on the original proposal, with a single cycle lane. As with the parking restrictions review, the Parish Council and I will get a chance to comment ahead of the consultation going public.

Waste consultation

At the recent Waste Forum officers showed us samples of possible new recycling containers that are under consideration. They are keen to attend Parish Councils to demonstrate these and to discuss a wider waste

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consultation. The Waste Manager has already indicated she would be able to attend the September meeting if you wished her to.

Changes to support in sheltered accommodation

Merlin held drop-in events to tell residents in their sheltered housing schemes about changes to the support they receive. I attended the Coalville Road one and dropped in at the end of the Newman Close one, so I could hear residents' views and concerns. At the end of this year, Merlin is expecting to lose funding from South Glos Council's Supporting People Grant. From the next financial year, they are planning to introduce a service called Enhanced Housing Management, which will mean there will be someone in the communal area of the schemes about half a day a week and everyone who wants one can have a one-to-one visit once per month. This will be funded via housing benefit rather than the Supporting People Grant. Costs for couples will reduce but go up for single people.

Everyone will have a free "OKEachDay" service – essentially a telephone with a button they press by their agreed time each day to confirm they are well. If they don't press it they will first get a reminder call then it will be followed up. The phones will also give them single button access to Merlin. The current pull-cords and pendants will be removed but residents will have the option of paying for a pendant to call for help, with the cost starting at £3.15 per week.

1824. Reports from Representatives of Other Bodies on matters relating to the Parish

Cllr Butler reported

SSCG – there was a lot of discussion about parking around manor school again and when events are on the playing field. Discussions are taking place with the Head to try to get more involve
Manor Hall – current preschool have officially announced that they are now moving to Mafeking Hall. Manor Hall will have a pre-school group running from Sept.15. This will increase the pre-school provision throughout the parish.

A Fay reported

Ram Hill AGM – confirmed chair, treasurer and secretary positions. It was agreed all volunteers would lodge their hours. Talk about the history of Frenchay hospital

1825. Confirm Minutes of Council meeting held on 15th June 2015 and 29th June 2015

Decision:

15th June 2015 proposed by Cllr J Butler and seconded by Cllr S Blackmore agreed by all, the minutes were approved and signed.

29th June 2015 proposed by Cllr G Jancey a seconded by Cllr A Fay agreed by all, the minutes were approved and signed.

1826. Matters arising

Cllr J Butler acknowledged her mistake about receiving emails

Cllr J Butler advised she was correct in trying to amend the minutes when Cllr G Jancey advised she was incorrect. The subsequent listening to the recording proved that the amendments were in fact correct.

1827. Finance – approve payment of accounts,

Decision: With reference to July payments they were proposed by Cllr A Fay and seconded by Cllr C Nicholls 7 in favour 1 against

Due to the summer recess August payments were presented for approval and were proposed by Cllr G Jancey seconded J Butler. All were in favour.

1828. Correspondence/Communication with Council

REQUIRING RESPONSES/COMMENTS/ACTIONS/INFORMATION

1. Nominations for the Town & Parish Council Representative on Avon Pension Fund Committee (*)
2. Meet the Arts Council – Yate Library Thursday 23 July at 7pm (*)
3. Bristol's Brilliant Archaeology, Blaise Castle House - [26 July, 11-4](#) (*)
4. Library Service Summer Reading Challenge(*)
5. Joint Cycleway Group - Agenda for meeting on 7th July 2015
6. A Medieval History Day on Saturday 4th July at Yate Heritage Centre (*)
7. Frome Vale Area Forum, Thursday, 9th July, 2015, 7.00 pm (*)

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8. Town & Parish Councils Forum (T&PCF) to be held on **Tuesday 14 July 2015 at 10am** at Baileys Court Activity Centre, The Pavilion, Baileys Court Road, Bradley Stoke, Bristol BS32 8BH (Orchard Room). (*)
9. Westerleigh neighbourhood watch – grant application for £100 – **DECISION: Proposed Cllr G Jancey seconded Cllr C Nicholls 7 in favour and one abstention. Motion passed.**

FROM SOUTH GLOUCESTERSHIRE COUNCIL

Consultations:

South Gloucestershire Policies Sites and Places Plan (PSP Plan): Local Green Space (LGS) Designation

Comments are sought on the list of spaces nominated for designation as Local Green Space in accordance with Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012. **This consultation period runs for a 6 week period between 18 June and 30 July 2015.**

Further details of this consultation, including how and where the relevant documents can be accessed, and how to respond, can be found at www.southglos.gov.uk/lgsd15

Agenda for:-

1. Audit and Accounts Committee, Tuesday, 30th June, 2015
2. Children & Young People Committee, Wednesday, 8th July, 2015

PUBLICATIONS

CVS Recruitment e-alert , grant information available(*)

Local Heritage Engagement Network - E-Bulletin & Day of Archaeology (*)

CVS training and other events in July (*)

(*) indicates emailed to all Council members

1829. Planning Matters

PLANNING APPLICATIONS FOR CONSIDERATION:

Sunnymead Farm Shorthill Road Westerleigh

Prior Notification under Part 3 Class R of a flexible change of use from an agricultural building to Class B1/B8 (warehouse and storage) as defined in the Town and Country Planning (General Permitted Development) (England) Order 2015

PK15/2712/PNFU

Decision: No objection

311 Badminton Road Coalpit Heath Bristol

Conversion of outbuilding to form 1no. dwelling with associated works.

PT15/2475/LB / PT15/2474/F

Decision: No objection

White Gables Ruffet Road Winterbourne South Gloucestershire BS36 1AN

Erection of single storey rear extension which would extend beyond the rear wall of the original house by 7.95 metres, for which the maximum height would be 3.67 metres and the height of the eaves would be 2.25m

PT15/2898/PNH

Decision: No objection

PLANNING DECISIONS

1).Bitterwell Lake Ram Hill Coalpit Heath

Erection of cafe. (Approval of reserved matters to be read in conjunction with Outline planning permission PK14/4581/O).

PK15/1670/RM Approve with conditions

2).10 Oakleaze Coalpit Heath Bristol South Gloucestershire BS36 2RB

Erection of two storey side extension to form garage and additional living accommodation. PT15/0427/F Approve with conditions

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- 3).Units 11-14 Beeches Industrial Estate Waverley Road
Prior notification of the intention to demolish the two storey block adjoining the west elevation of Units 11-14. PK15/2328/PND No objection
- 4).71 The Dingle Winterbourne Down Bristol South Gloucestershire
Erection of two storey side extension, front porch and relocation of windows to form additional living accommodation. Relocation of chimney.
PT15/0909/F Approve with conditions
- 5).Rogers Farm 250 Henfield Road Coalpit Heath
Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). PT15/1829/PNGR Approve with conditions
- 6).9 South Avenue Yate Bristol South Gloucestershire BS37 5JA
Erection of two storey side rear, and single storey rear extension to form additional living accommodation PK15/2129/F Approve with conditions

Planning Enforcement Updates

LOCATION: Windmill Bungalow Westerleigh Road Coalpit Heath South Gloucestershire BS36 2UP

DESCRIPTION: Change of use of stables to office for car sales business

REFERENCE NO: COM/15/0261/COU

Compliance has been met with the associated landowner and the vehicles no longer remain in situ.

As it appears that the activities have ceased, the planning enforcement team has no grounds to pursue this matter further and will close the investigation at this stage.

Should any further evidence be received that confirms a breach is occurring, the planning enforcement team will of course re-open our investigation. If you have or witness further evidence, please do not hesitate to contact me quoting the above reference.

1830 Bitterwell Lake – erection of café – council to discuss

a) Conditions specified with PK/15/1670/RM and adherence to

The Chair outlined the history of the site in relation to this matter for the benefit of new members. Subsequent discussions concentrated on the business justification for this venture - the budget provision is £18500; but what levels of income are envisaged for this project. One side is clear but the other side of the equation is not as clear.

Cllr G Jancey outlined the case for siting this building on an alternative location, outside of the curtilage of the Lake, in Henfield Hall car park [the section owned by this council]. He outlined potential costs and expressed concerns of a lack of budget provision and no evidence of a building plan. He suggested previous agreements should be reconsidered.

Cllr A Gibbs referred to previous discussions/minutes and again asked questions as to the costings of this project.

Decision: Proposed by Cllr G Jancey that the structure is not ordered until all associated quotations for ground works are obtained and approved. Seconded by J Butler Agreed by all – agenda E&L Committee meeting on 29th June 2015

b) Invitation to tender for ground works – spec as per details approved as above

Decision: Proposed by Cllr G Jancey that council obtain tenders for ground works for the approved site but also for the proposed alternative site in case the cost is prohibitive on the first location. Hence giving Council a choice. Seconded by Cllr C Nicholls All in favour. Motion passed.
Councillors to advise the Clerk of any suitable contractors for these works.

Cllr A Gibbs questioned whether it is possible to get a survey to find out where the parishioners would like it to be.

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Cllr G Jancey asked that, in accordance with the license, the quarterly fishing numbers and the latest set of accounts be supplied to council by Mr Smith [license holder].

Decision: Cllr B Taylor proposed and Cllr G Jancey seconded this request. 7 in favour, 1 abstention. Motion passed.

1831. Council to consider re-joining ALCA

All our courses are open to non-member councillors and we also offer the "At Your Place" sessions (where we come to you) but they are charged at double the cost than to our members.

The combined annual subscription to NALC and ALCA for 2015/16 would have been £502.69, but for the remaining months from August to the end of March it is £335.13.

With effect from 1/4/16 there is likely to be a small increase on the NALC element of the subscription, but we hope to keep the ALCA element the same as this year. We won't know the final cost until after the ALCA and NALC AGM's in October 2015.

Westerleigh Parish Council would be a very welcome addition to our growing network and would greatly improve the influence of the Local Councils sector across the West of England.

Cllr M Crumpton has advised she has spoken with ALCA who would be happy to send a representative to one of our meetings to explain about ALCA and answer any questions.

Decision: Proposed by Cllr C Nicholls and seconded by Cllr G Jancey for the Clerk to invite a representative from ALCA to attend a future meeting. All in favour.

1832. Night Bus N47 – council to comment regarding proposed changes by First Bus

Changes proposed are:

As you will be aware we started operating Service N47 almost a year ago. Passenger numbers and revenue have increased slightly, although remain reasonably static.

If we withdrew Service N47 and operating Service 47 instead, I can guarantee passenger numbers and revenue would increase straight away. This is because our customers recognise Service 47 and it is much easier to integrate the service into the current timetable.

That said, we recognise that on a Friday and Saturday night that there is a demand for the service to serve more of the City Centre.

Having travelled on Service N47 several times, I can confirm that nobody has ever got off the bus before The Trident (and that's me!), with the exception of a couple getting off at The Horseshoe on occasions.

We would therefore like to propose some changes from 23 August 2015.

We would propose to operate additional journeys on Service 47, however, with the journeys starting in the City Centre. We would propose journeys from the City Centre at 0030, 0130, 0230 and 0330.

Journeys would also operate back to the City Centre in service, as from our experience of night buses, there is a surprising demand for this.

I hope you will agree that this actually represents an enhancement to the service and we would not require any additional financial support.

Appreciate that some areas would no longer be served, however, our experience has shown that there is actually no demand for these areas.

Decision: Proposed by Cllr S Blackmore and seconded by Cllr C Nicholls to support these changes. Clerk to ask for clarification as to future funding. All in favour.

1833. Chalet Tenancy Agreement – council to discuss

Cllr G Jancey advised that the current lease is not fit for purpose as it is a residential lease only and within the curtilage of the chalet retail activities are taking place. The licensee advised that the items are being sold on the Lake not within the curtilage of the Chalet.

Cllr G Jancey advised it is for council to ensure the correct lease is being used, and suggested the lease should be for residential and business use.

Lease is due to be renewed on 1st August.

Decision: Agenda item for E&L Committee meeting 27th July 15.

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Proposed by Cllr B Taylor and seconded by Cllr J Butler for the Clerk obtain information regarding a mixed use lease. Cllr G Jancey also to bring information to next meeting for council to consider. Agreed by all.

1834. Ivory Hill Wood – trees to rear of 1 Park Lane

Cllr S Blackmore advised that she had been contacted by the resident of 1 Park Lane regarding trees adjacent to his property. She visited the site and took photographs (circulated to councillors). The trees are very large and branches have dropped during windy conditions. A footpath also runs alongside the trees.

Decision: Proposed by Cllr Bob Taylor and seconded by Cllr S Blackmore that quotations be obtained for making safe the trees. All in favour.

1835. Items of Report

(Items can be discussed but members can make no decisions – a council cannot lawfully decide any matter which is not specified in the summons.)

1. Bench at Bitterwell Lake is to be removed due to its unsafe conditions. It is unrepairable.
2. Cllr A Gibbs advised the safety surface at Westerleigh playing field and other items need looking at.
3. Cllr B Taylor advised that the Local Green spaces sites have to be submitted by 30th July. He suggested that the councillors who recently attended the workshop get drafts to council for discussion and approval for submission at E&L committee meeting on 27th July 15.

1836. Date of Next Meeting Full Council 7th September 2015

Signed

Date: 7th September 2015