

**Present: Cllr Taylor (Chair); Cllr Butler; Cllr Lean; Cllr Fay; Cllr King; Cllr McCullough; Cllr Gibbs;  
Cllr Clark; Cllr Blackmore; Ward Councillor: Cllr Young  
Parish Clerk: S Simmons**

2432. Apologies for absence None – all Councillors were present.

2433. Declarations of Interest under the Localism Act 2011

Cllr McCullough declared an interest on agenda item 12 (Minute 2443) so will abstain from any vote

2434. Reports from South Gloucestershire Councillors on matters relating to the Parish

## **Report for Westerleigh Parish Council for November 2018**

### **Planning issues**

#### *Woodlands Farm*

The Leader of Council has said that the council will not be launching a legal challenge against the Inspector's decision to allow the appeal, as they have done in the case of recent appeals for developments in Thornbury and Charfield. He says that the refusal reasons and the arguments put forward were different.

Regardless of how you feel about the houses being built, it's important that local people have a way of discussing with the developers issues that arise during the development. In places like Charfield that have seen similar new housing schemes, residents' liaison groups have been set up. After the appeal decision was announced, I wrote to Barratt Homes to enquire about setting up such a group here.

They replied saying they would be happy to discuss how to liaise with the community once they have got permission for their Reserved Matters Application (which they'll probably submit in December/January) and finalised acquiring the land. Currently they only have Outline Planning Permission for Blackberry Park, the Reserved Matters Application will have all the detailed plans.

I discussed this with the Clerk and whether there was potential for setting up a group in advance so they could also comment on the Reserved Matters application. As Ward Councillor, I would of course wish to be involved.

#### *Greenacres Park*

I submitted the comments I made at the planning committee meeting to the Planning Inspector.

#### *JSP, JTP and Local Plan*

I hope to be able to provide an update on these at the meeting on Monday. (Included here)

As I reported previously, the Inspectors have asked the West of England Councils to do additional work on the transport infrastructure, habitat impact and sustainability issues associated with the JSP. Today the West of England published 8 technical documents and an explanatory note, with a further report due to be published on 26<sup>th</sup> November. A consultation has started to give you an opportunity to comment on this new information, which will run until 7<sup>th</sup> January:

**<https://www.jointplanningwofe.org.uk/consult/ti/JSPAdditionalEvidence/consultationHome>**

Of particular note to our area, they are now proposing a Coalpit Heath/Westerleigh bypass between the two villages, linking the proposed J18a to the new West of Yate SDL. They argue that this would reduce rat running through Westerleigh, serve the new employment area and relieve congestion on the A432 Badminton Road, allowing the buses to run more reliably. The route at the moment is only indicative.

Also you will recall that 11 years ago the council shelved plans for a Park and Ride at Nibley, next to the new council offices. They are now looking at 4 new possible sites for a Park and Ride between Coalpit Heath and Nibley Lane.

The indicative map of these transport proposals is on page 14 of:

[https://www.jointplanningwofe.org.uk/gf2.ti/-/978402/43116357.1/PDF/-/WED\\_008\\_Emerging\\_Findings\\_Transport\\_Report\\_Nov\\_2018.pdf](https://www.jointplanningwofe.org.uk/gf2.ti/-/978402/43116357.1/PDF/-/WED_008_Emerging_Findings_Transport_Report_Nov_2018.pdf)

The council have learnt from the complaints we and landowners made after they failed to notify landowners that J18a options affecting their land were being consulted upon. Officers have written to any landowner whose land might be affected by these transport proposals.

*New planning process in place*

The new process for determining planning applications started on 1<sup>st</sup> November.

**Plan to remove recycling bags**

South Glos Council wants to know your views on their plan to stop providing white and green bags for recycling and ask you to use green boxes for all your recycling materials. You can find the consultation on the South Glos website consultation page. You have until 25th January 2019 to have your say.

**Bus issues**

Thank you to everyone who contacted me with complaints about the Y bus services. I compiled a six page dossier of complaints, which I sent to First Bus. Some of my Yate colleagues and I also raised our concerns with a First Bus representative in person at a meeting on Monday 29<sup>th</sup> October. They apologised and said it was down to a driver shortage, which they partly blamed on Brexit making their EU national drivers feel unwelcome. They are drafting in extra drivers from other operators and from First Bus around the country and have recruited new drivers of their own.

With all the chaos, it is a very bad time to introduce fare rises. They start on 11 November and are particularly unfair to local people who want to make short journeys within this area, rather than travel into Bristol. The fare for journeys under 3 miles rises by 25% to £2.50 and journeys of 3-6 miles will now cost £3.50. You cannot buy a single mTicket to get a discount for journeys of under 6 miles. In comparison, for £2.07 Bristol mTicket users can make a single journey anywhere within the Bristol Inner Zone, which stretches from Downend this side of Bristol down to places like Barrow Gurney the other side.

We think the Yate area needs its own travel zone, like Bath, Bristol and Weston already do. We would also like a 3 stop hop ticket like they have in Bristol to encourage more people to use the bus for local journeys.

**Car Park extension at the Badminton Road council offices**

For budgetary reasons, the car park extension at the Badminton Road council offices has been delayed.

**Yate trading estates waiting restriction review**

South Glos has launched a review of waiting restrictions on the trading estates on the edge of Yate, some of which lie in Westerleigh Parish. They propose introducing extra No Waiting at Any Time (double yellow lines) restrictions to help with access and movement of HGVs through the estates and to protect existing dropped kerbs. They also propose revising the limited waiting on North Road to provide access to a residential property. The consultation is on the council's website and runs until 25<sup>th</sup> November.

**Parking concerns on Woodside Road**

I have been contacted about people parking dangerously on the Woodside Road/Badminton Road and Woodside Road/Rose Oak Lane junctions. It is particularly bad on Sundays, when Woodside Road effectively becomes an overflow car park for the pub and convenience store, but throughout the week lorries pull into the road. I have raised this with the Assess and Decide team at South Glos.

**Council Area Champions**

At the Town and Parish Council Forum, some concerns was expressed about the suggestion of "Council Area Champions", mentioned in an officer's presentation on South Glos and Town and Parish Councils working together to provide services. The view was expressed, both at the meeting and subsequently by email to me, that Ward and Parish Councillors are "Council Area Champions".

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I raised this at Cabinet and have now been told that the presentation was confusing. There is no intention to create officer champion posts. What they want to do is open a dialogue with Town and Parish Councils who effectively are the area champions (as people said). They want to see how South Glos can enhance the environment in partnership, where they could target resource and how Town and Parish Council could possibly fund extra resource to tackle issues and enhancements. That could be through employing South Glos, supporting groups (as South Glos currently do for litter picking groups) or the Town and Parish Councils doing additional work themselves.

2435. Pre-arranged items from members of Public  
None

2436. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

**Cllr Bob Taylor: Notes from Town and Parish Council Forum held at Brockridge Centre on 17 October 2018**

The meeting centred around two presentations by South Glos Council officers.

**1. Changes to Planning Decision-making Process – Brian Glasson**

One intention of the changes is to get the public to express their views on a planning application earlier in the process, certainly not at the site inspection (at which they will no longer be able to speak). They will need to be encouraged to contact their Parish or SG Ward Councillors, as soon as they have concerns about the proposals. We need to discuss how best to ensure this happens.

The public will still be able to send comments to SGC, where they will be published on the planning webpage.

Glasson insists that the Town and Parish Council rights are not affected by the changes,

There are a number of changes that predominantly affect SG Councillors, but we will need to understand how the process will work.

In discussion, T & P Councillors expressed concern that residents' comments on a planning application are slow to appear on the SGC website. Local Councillors will normally want to review these before their Councils decide whether to object. Glasson says SGC aims to put the comments up within 5 days. He will take the issue away to review it.

**2. Doing More Together – Jonathan Munslow (Street Care)**

This intends to get "Better engagement with communities...through the localism framework".

"The next phase is to identify further Street Care services that may be delivered differently" with a 2020 start.

There was not a lot of meat in this presentation, but there were enough mentions of "working with volunteer groups" and "alternative funding" to raise concerns about the intentions.

SGC will start with a survey of individual T&P Councils to gauge local priorities, within the next month.

The issue of litter that I (Cllr Taylor) raised will be on the next meeting's agenda, with SGC representation, and that is expected to be on 31 January 2019.

2437. Council to Confirm Minutes of Parish Council meeting held on October 8th 2018

The Minutes were approved by the 7 Councillors who had been present on 8.10.2018

2438. Council to consider/note letter from SGC regarding changes to Planning process from 1<sup>st</sup> Nov 2018 and discuss matters arising

The Parish Council are keen to ensure that residents who may have an interest or concern regarding a specific planning application, find out about the details in good time so that they can let this Parish Council know their concerns and where relevant enable the PC to represent their views.

After discussion it was suggested that the Clerk investigate the inclusion of a "Planning" page on

[www.westerleighparishcouncil.org.uk](http://www.westerleighparishcouncil.org.uk) and the possibility of a limited Facebook page. Once available an article could be issued to Frome Valley Voice and Westerleigh Newsletter about the changes in the SGC planning process and the importance of contacting the Parish Council via the Clerk in order to notify the widest possible number of residents.

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2439. Council to consider any planning applications that have been posted on SGC planning list including:

PK18/4679/F Change of use of land to provide 6 Travelling Showman's plots, hard standing areas and associated works. (Re submission of PK18/1690/F). Land North of Oakleigh Green Farm Lane Bristol BS37  
**The Parish Council cannot see any additional pieces of information which alleviate any of the original, wide ranging concerns, submitted by the PC on PK18/1690/F and at the site meeting on 10.8.18. The PC therefore still STRONGLY OBJECTS to this application and the original comments will be resubmitted against this resubmission of the application.**

PT18/4726/F Erection of first floor side and rear extension to form additional living accommodation. Alterations to roof line to facilitate loft conversion. 208 Down Road Winterbourne Down Bristol BS36 1AU  
**Westerleigh PC has no objection to this application.**

PT18/4694/O Erection of 1no. dwelling (Outline) with all matters reserved. Land At 6 Vicarage Road Coalpit Heath Bristol BS36 2RU  
**Westerleigh PC has no objection to this application.**

PT18/4890/F (Adjoining Parish) Demolition of existing conservatory and erection of a single storey rear extension to form additional living accommodation.4 The Ridings Coalpit Heath Bristol South Gloucestershire BS36 2RY  
**Westerleigh PC has no objection to this application.**

PK18/4990/F Erection of canopy to facilitate loading/ unloading of lorries. Unit 5 Badminton Road Trading Estate Yate South Gloucestershire BS37 5NS  
**Westerleigh PC has no objection to this application.**

PK18/4984/RVC Variation of condition 2 attached to planning permission PK18/2925/F to include the wording 'and any dependent family' and removal of condition 3 to facilitate change to condition 2. |Bridge View Westerleigh Road Westerleigh South Gloucestershire BS37 8QG  
**Westerleigh Parish Council OBJECT to the Request for Variation by removal of Condition 3 and feel that a named individual should be provided in Condition 2, and Condition 3 should remain in place.**

2440. Council to receive update regarding drainage work at Westerleigh Playing Field

The Clerk reported that the work has started on the morning of 12.11.18 and is due to take around two weeks. The only access is through the Village Hall Car Park. Damage to gate posts to the field will be assessed once the work is complete.

The FC are taking the opportunity to use the down time of the pitch to make some improvements around the lower goal mouth.

The Clerk has provided the Village Hall with a sign to indicate limited parking and arrangements have been made by the Hall for users to use the pub car park opposite.

2441. Council to respond to School and SEND budget proposals

After a suggestion by one Councillor WPC has declined to make a Parish Council comment due to the complex nature of the survey and the Council meeting time limitations. Councillors have been requested to complete an individual personal response.

2442. Grant Applications

Brandon Trust Request for £250            The PC declined this request.

2443. Council to consider & comment on options for footpath from Henfield Hall car park across Newman Field to first gates to Bitterwell lake

The PC considered all the options provided by the Clerk for a variety of types of footpath. (Tarmac/Rubber crumb/compacted stone). It was decided by a 5 to 3 vote to accept the offer for a PROW specification stone path at a cost of £1074.00.

(Cllr McCullough was not included in the vote due to a declared interest in one of the quotes)

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2444. Council to consider & comment on options for bin replacements on Ram Hill

The suggestion was put forward that only one new bin (not two) is required to replace the dog bin on Ram Hill/Henfield Rd corner by the bridge. That dog bin will then be placed further down Ram Hill providing an additional place for disposal. The Clerk was given the go-ahead to purchase the one new bin.

2445. Council to review and discuss the provision of defibrillators and training for their use in the Parish

A question had arisen in regard to the cost of registering defibrillators with the emergency services. It appears there are 2 known defibrillators in the Parish, one at Ye Olde Inne Westerleigh, one at Kendleshire Golf Club and one just over the border at Nisa shop on Woodend Rd. The Clerk provided information for the Westerleigh unit from the South West Ambulance Trust for free registration through their Accreditation Scheme which includes help with ensuring units are "rescue ready" at all times.

See <https://www.swast.nhs.uk/welcome/defibrillator-scheme/defibrillators>

2446. Council to approve payment of accounts

S Simmons	Clerk expenses	116.54
Hands Property Maintenance	Bin emptying	388.00
nPower	Aerators at Bitterwell Lake	11.67
CPS Grounds Ltd	Grass cutting Nov 2018	1,054.80
Andyloos	Loo at Bitterwell Lake	132.00
Manor Hall	room hire 12th & 26th Nov	49.50
Avon Wildlife Trust	2018/19 Says Court project work	6263.00
S Simmons	Car Park sign	33.18
C R Belcher	Stone Path	1074.00

All the payments were approved and all invoices/paperwork duly signed as per Financial Regulations

2447. Council to consider/comment on SGC Consultation -YATE Industrial Estates Waiting Restrictions Review  
Westerleigh Parish Council is in agreement with the SGC plans.

2448. Council to consider and comment on SGC Consultation SGC Budget & Savings Programme 2019-2020  
In summary WPC support SGC in being able to increase Council Tax in 2019/20 by 2.99% however many of the further questions were too vague and lacked sufficient information for an informed response.

2449. Council to consider participation/representation in liaison group with Barratt Homes for Woodlands Farm development

It was felt that if Cllr Young convenes a liaison group then Councillor involvement would be useful (separate and additional to VALID) and Cllr McCullough and Cllr Clark offered to get involved. It was also agreed that the Clerk could participate and take Minutes if required.

2450. Council to receive Minutes of F & GP Committee meeting 29.10.2018 and consider/ratify the Committee suggestion of a zero increase to the Precept.

The Councillors had received the Minutes and those not on the F & GP Committee agreed with the concept of a zero % increase in the Parish precept.

2451. Correspondence/Communication with Westerleigh Parish Council:

**From SGC:**

- In regard to PROWS LWE/30/10 and LWE/29/10 – too expensive to get legal order and formalise re-routing of LWE/30/10 so situation will stay as now with permissive path which is perfectly acceptable.
- Letter regarding changes to Planning Process from 1.11.2018 (covered in previous items)
- Strategic Transport Policy Team -SGC Local Cycling/Walking Infrastructure Plan – referred to Joint Cycle Committee
- Installation of Community Safety CCTV cameras at MetroBus stops
- PROW Issues resolved list.

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**Other**

- Minutes of SLCC training morning 26.9.2018 attended by Clerk
- Minutes of SG ALCA AGM 3.9.18
- Thank you messages from: Avon Wildlife Trust is regard to £3000 grant; Westerleigh Neighbourhood Watch for £100 grant for newsletter; Yate Heritage Centre for £300 grant;
- CPRE Newsletter and invite to AGM
- Positive feedback on Parish Guide from residents

**Meetings**

- Community Engagement Forum Tuesday 13th November 2018 7.30pm at The Greenfield Centre
- APF Investment forum 16 Nov 2pm Hilton Bath City
- Avonside CPRE AGM Sat 24<sup>th</sup> November 2018 Cossham Hall, Chapel St. Thornbury 10.30am
- "Doing More Together" 19<sup>th</sup> November Longwell Green Community Centre Shellards Rd, Longwell Green, Bristol BS30 9DU (Meeting following T & PC Forum presentation) Cllr Taylor & Clerk to attend
- Frampton Cotterell Youth Meeting – 27<sup>th</sup> November 2018; Cllr Blackmore and Cllr Clark will attend.

2452. Council to receive information from Clerk regarding ongoing matters and approval where relevant

Options/Quotes for storage – PC to approve choice if requested/available

The Clerk has identified Yate Storage at Backfield Farm Iron Acton as the preferred location and best price. (Cllr King declared an interest at this stage). The PC approved the take up should the £62.50 a month 'small room' storage option become available.

Parking on triangle at Ram Hill Broad Lane junction

Still waiting on response from SGC

Draft policy for illegal encampments – in progress awaiting comment from Traveller department of SGC

Still waiting on response

Update on delivery of Parish Guides

Westerleigh will be delivered late Nov/early December; Coalpit Heath in progress; spares available for events or locations notified to Clerk;

2453. Items considered urgent or exempt by the Chairman

The Clerk left the room while the Staff Committee Chair discussed with Council the Clerks potential salary increase. Detail of this will be documented separately.

2454. Dates of future Parish Council meetings and additional Committee meetings

F & GP Monday November 26<sup>th</sup> Manor Hall red brick annex 7.15pm

Full Council meeting December 10<sup>th</sup> Westerleigh Village Hall 7.15pm

**The meeting closed at 9.05pm**