

**WESTERLEIGH PARISH COUNCIL**  
**Full Council Meeting Monday December 10th 2018**  
**Westerleigh Village Hall 7.15pm**

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**Present: Cllr Taylor (Chair); Cllr Lean; Cllr Butler; Cllr Clark; Cllr King;  
Cllr McCullough; Cllr Blackmore; Cllr Fay;  
Clerk: S Simmons**

2455. Apologies for absence Cllr Gibbs was unable to attend due to illness; Cllr Young was unable to attend due to a clash with another meeting;

2456. Declarations of Interest under the Localism Act 2011 Cllr Taylor declared an interest in item 14 (now Minute 2468)

2457. Reports from South Gloucestershire Councillors on matters relating to the Parish  
**Report for Westerleigh Parish Council for December 2018**

### **Planning issues**

#### *JSP, JTP and Local Plan*

On Wednesday I attended a VALID meeting to discuss how to respond to the consultation on the additional supporting documents for the Joint Spatial Plan (JSP). Some interesting points were raised by residents, including the challenges of putting a Coalpit Heath/Westerleigh bypass under the railway when the water table is very high in that area and the question of whether the Metrobus service to Lyde Green has demonstrated that such a service reduces congestion.

As part of its work on the new local plan, South Gloucestershire Council has published a list of sites put forward by land owners for development. There are many in our area and it has been generating local media headlines.

The council stresses that they have not yet assessed the sites to see whether they are suitable or can be delivered. They will be doing that in the coming months. In 2019 there will be a consultation on those that they think might have potential.

You can read more information here and find links to a map of the sites here:

<http://www.southglos.gov.uk/environment-and-planning/planning/planning-policy/planning-policy-monitoring-reports/local-plan-making-call-sites/>

#### **Parking concerns on Woodside Road and outside Sainsbury's**

I had a response from the Assess and Decide team to the concerns I raised about people parking dangerously on the Woodside Road/Badminton Road and Woodside Road/Rose Oak Lane junctions.

The officer responsible for progressing the parking restrictions outside Sainsbury's has agreed to include double yellow lines at the Woodside Road/Badminton Road junction in that scheme. This is likely to be formally advertised after Christmas with a view to implementing it in the spring.

He could not include the Woodside Road/Rose Oak Lane junction in that scheme, as it is funded by the Sainsbury's developers and that junction is too far away from the store. However the Assess and Decide team officer has proposed advisory white lines and is writing to residents for their views.

#### **Kendleshire Crossroads**

At the Community Engagement Forum residents once again called for traffic lights at the notorious Kendleshire crossroads. One resident said they had first asked for traffic lights 50 years ago, after they were one of the first on the scene of a fatal accident involving a young cyclist.

I took this up with officers who have provided the following response:

*A detailed investigation of vehicle flows at the junction predicted that traffic signals would result in worse queuing on the strategically important A432, which at peak travel times would stretch back to the Ring Road and interfere with the*

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*operation of the Willy Wicket roundabout. This would obviously have an adverse effect on travel on the Ring Road, which is part of our major road network. Queues may also be expected to extend back along Down Road and across Damsons Bridge, affecting traffic flows across this narrow bridge. Also, once road users became aware that exits from Down Road and Ruffet Road had been facilitated by the presence of traffic signals, traffic volumes on these roads and the quiet lanes routes in the area may be expected to increase, which may not be popular with local residents.*

It is envisaged that a casualty reduction scheme for the junction will be put forward for implementation during 2019/20 as part of the annual Capital Works Programme. I anticipate that the scheme will focus on highlighting the junction to approaching drivers and improving visibility. However the exact measures are yet to be determined and would of course be subject to consultation and the availability of necessary funding.

**ASB in lane between Wayleaze and Alexandra Road**

One Saturday night last month vandals broke the concrete foundations of a street lamp, leaving it unstable in the ground, kicked in someone's garden fence and further damaged the low dry stone wall. This is part of an ongoing problem of ASB here. Over the years it has gone in cycles and sadly the last few months have seen an upsurge in problems.

After dealing with the immediate problem of the street lamp, I referred the issue to the ASB team at South Glos. The land is unregistered but it's a Public Right of Way (PROW) so a PROW officer and an ASB team officer met on site to see what action could be taken to make it less attractive to young people. The ASB officer is talking to the street lighting team about the possibility of improving the lighting in the lane and the Crime Prevention Officer has been asked to visit and make recommendations. In the meantime beat manager PC Finbar Simmons has found a group in the area and action is being taken against individuals.

**Police beat team changes**

Westerleigh Parish was until 1<sup>st</sup> October all in the Frampton Cotterell beat, with PC Simmons as beat manager. Avon and Somerset Police have updated their boundaries ahead of the council ward boundary changes in May and have merged beats. The Coalpit Heath ward of the Parish is in the new merged Frampton and Charfield beat. It currently has two Police Constables, Finbar Simmons and Lee Bainbridge, and no PCSOs. The Westerleigh ward of the Parish is now in the Boyd, Emersons and Lyde beat. They have two PCs (Stuart Cumine and James Rochford) and three PCSOs (Sam Derrick, Katrina Sheldrake and Joshua Cryer). At the Community Engagement Forum Finbar stressed that covering such a large area with no PCSO support is challenging. It is really important that people don't report crime directly to him or Lee Bainbridge, as they may well not pick it up very quickly. Instead you should use 999 for crimes currently underway where there is a risk to life or property and 101 for reporting other crimes. Issues for the beat team will then be passed on to them.

**No New Year buses**

The latest bad news on the buses is that First will be running no services in our area on New Year's Day, despite a contract with South Gloucestershire Council that provides support for bank holiday and Sunday services. Apparently they have decided New Year's Day isn't a Bank Holiday.

**Consultation on Public Spaces Protection Order: Dog Fouling**

South Gloucestershire Council is proposing to make a Public Spaces Protection Order (PSPO) in relation to dog fouling. This would extend the types of land on which people have to clear up after their dogs to include Commons, woodland, farmland and heathland. It would also give authorised officers the power to require a person in control of a dog to show that they have the means to clear up after them. This means that the dog warden would not need to catch the dog in the act, simply not having bags or other means of clearing up would be an offence. The consultation runs until 11<sup>th</sup> January.

**Consultation on council budget**

The consultation on the council's budget runs until 31<sup>st</sup> December.

**Consultation on draft Suicide Prevention Strategy**

The South Gloucestershire Mental Health Partnership is consulting on its draft Suicide Prevention Strategy until 1 February.

**Council Chief Executive to retire**

Amanda Deeks, Chief Executive of South Gloucestershire Council, has announced that she will be retiring in 2019. The council is in the process of appointing a replacement. Earlier this year, the Directors of Environment and Community

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Services and of Children, Adults and Health both retired and have already been replaced, by Nigel Riglar and Chris Sivers respectively.

**Polling Station Review**

South Gloucestershire Council is reviewing the polling stations ahead of next year's local elections. The only change proposed for Westerleigh Parish is that people in Nibley and the Stover Road area would have to travel to the Manor Hall, Coalpit Heath, rather than Yate Parish Hall.

2458. Pre-arranged items from members of Public  
None

2459. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary  
Youth Service Management Group meeting notes from Cllr Blackmore

It has now been confirmed that the contract up to end of March 2019 has now been signed by both parties. Debbie Poole has promised to email a copy of the contract to us.

As the contract has now been agreed & Southern Brooks have sent in proper invoices FCPC have now paid them Debbie will be invoicing us shortly. I did stress that WPC wanted our future contributions to have a clearly defined use.

There were some discussions regarding damage inside & outside the Brockridge Centre & whether the Youth Club should be paying for the damage. Southern Brooks has agreed to reimburse FCPC for a broken toilet seat but is in discussion about a damaged fir door (they do not believe the youth club used the door the night in question). They also do not believe that Southern Brooks should have to pay for damage caused outside by youths who were not attendees at the youth club. Ternaya & Finbar Simmons (Local PC) had some discussions about how to deal with the antisocial behaviour from a particular group of youths outside the youth club.

Ternaya read through the last 2 quarterly reports as these had not been received by members of the group (although Ternaya said she had previously sent them to FCPC). She will send them again & copies will be sent to all members of the group & the clerks of Westerleigh & Winterbourne PC's. Headlines were that in Apr-Jun there were 86 active members & this increased to 94 for July-Sept.

Dave Hockey is keen for CCTV to be installed in & around the Brockridge centre to benefit the youth club & other users. The management group agreed it would be useful for the youth club with regards to antisocial behaviour. This will be discussed at FCPC.

Zion church also run a youth club & have contacted FCPC to see if they can work together. There had also been a request for a youth shelter in the village. There was a discussion about how members of the public would feel about this & the benefits disadvantages. To be discussed further at a FCPC meeting.

Discussion about how the current youth provider was selected & what other criteria should be considered. Regular reporting, additional services e.g. outreach), ratio of staff were suggested. FCPC are collecting information from various providers & will go out to tender to request quotes from interested parties to cover the next 4 years of Youth provision from April 2019.

FCPC clerk suggested setting up a youth council. Agreed a good idea in theory. I passed on the brief knowledge I had acquired from the Joint Parishes Youth Forum. Will be discussed further at FCPC. Did suggest that Westerleigh might be interest in a joint venture if it did go ahead because of the proximity of Coalpit heath & Frampton. We will be kept informed of any developments. Next meeting pencilled in for 30 January 2019.

2460. Council to Approve Minutes of Parish Council meeting held on November 12<sup>th</sup> 2018

The Minutes were unanimously approved and signed.

Arising from Minute 2438 Cllr Butler asked that the new web page be amended to encourage use of the SGC planning portal for comments. The Clerk will action this.

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2461. Council to discuss youth provision and agree payment/budget for 2018/19 and 2019/20

Following the meeting and her report under item 2459 Cllr Blackmore confirmed the following points:

FC PC will be invoicing WPC for £3000. This has been provided for in WPC 2018/19 budgets.

FC PC are hoping that WPC can offer a similar contribution in 2019/20. £3000 is in the 2019/20 WPC provisional budget still to be approved.

The service provider contract was only signed in October 2018 and expires in March 2019 so tenders are being sought but the service will continue even if the deadlines aren't met for a new Contract to be in place.

Westerleigh PC would consider involvement in a future joint youth forum for this local area.

Any discussion or proposal in regard to a collaboration on a skate park would need to come to the Parish Council.

The Clerk will forward Youth Group reports to all Cllrs.

2462. Council to consider any planning applications that have been posted on SGC planning list including:

**PT18/4891/F** Erection of a detached single garage. 261 Badminton Road Coalpit Heath Bristol South Gloucestershire BS36 2NL

**No objections.**

**PT18/5151/PNA** Prior notification of the intention to erect 1 no. agricultural building for the storage of grain and straw. Land at Frampton End Road Frampton Cotterell Bristol South Gloucestershire BS36 2NS

**No objections although there is a lack of clarity on the exact site of the building.**

**PK18/4962/F** Change of use from assembly and leisure (Class D2) to Sui generis car sales facility as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Unit 6 Badminton Road Trading Estate Badminton Road Yate South Gloucestershire BS37 5NS

**No objections**

**PT18/5242/F** Erection of single storey rear extension. 12 Main View Coalpit Heath Bristol South Gloucestershire BS36 2PX

**No objections**

**PT18/5286/F** Works to enlarge existing detached garage to form 2 no. additional parking spaces. Windmill Bungalow Westerleigh Road Coalpit Heath South Gloucestershire BS36 2UP

**No objections**

**PT18/5557/F** Installation of 2 No. front dormer windows and alterations to the roof line to facilitate loft conversion with balcony. Erection of front porch. Erection of single storey side extension to form additional living accommodation. 22 Bitterwell Close Coalpit Heath Bristol South Gloucestershire BS36 2UQ

**No objections.**

**PT18/5318/F** Demolition of existing detached garage and conservatory to facilitate erection of 1no. detached dormer bungalow with new access, parking, landscaping and associated works. Land Adjacent to 32 Beesmoor Road Coalpit Heath Bristol South Gloucestershire BS36 2RP

**No objections providing that good visibility for traffic at adjacent crossroads is achieved.**

**PT18/5185/F** Erection of 1 no. dwelling with parking and associated works. Frome Valley Farm Badminton Road Winterbourne South Gloucestershire BS36 1AW

**No comments**

2463. Council to consider responses to [WECA JSP Technical evidence consultation](#) (Closes Jan 7<sup>th</sup> 2019)

A discussion was had around documents WED007, WED005 and WED003 The Clerk will formulate full responses and circulate to Cllrs before submitting to WECA.

In general there was support for the traffic mitigation measures, concern over the lack of understanding that Coalpit Heath sits on top of old mine workings, and potential flood risks that haven't been taken into account, and a concern that the Duty to Cooperate may not be in place between the local authorities and Highways England in regard to new bypasses and the new J18a motorway junction.

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2464. Council to consider informal SGC survey “Doing More Together” (Closes 16<sup>th</sup> Dec 2018)  
 All Councillors agreed to send the Clerk their choices on the survey questions by Friday 14<sup>th</sup> December in order that a Parish response can be collated.

2465. Council to comment on SGC Consultation: Have your say on the potential removal of recycling bags for kerbside collections (Closes 25<sup>th</sup> Jan 2019)

The Clerk collected the Parish Council responses and will submit this to the SGC online survey.  
 Overall the Parish Council were neutral (neither agreed or disagreed) on the proposal to stop using bags and switch to boxes as there are pro’s and cons for both.  
 Boxes are harder to carry and take up more storage space. Bags are easier to move. This is a rural area where a higher than average number of residents have some distance to the road.  
 There is an issue with bags deteriorating (although they are relatively hardwearing) or blowing away before being taken back in after collection.

2466. SGC - Polling District, Polling Place and Polling Station Review – Parish Council to comment (Closes 18<sup>th</sup> January 2019)

The Parish Council will ask that residents whose polling station has changed should have the fact highlighted to them. (Eg Nibley, Stover Road now voting in Coalpit Heath)  
 A correction is needed to the Manor Hall Coalpit Heath details as the Jubilee Room will be used and the address needs clarifying. Clerk to action.

2467. SGC Consultation on a draft Public Space Protection Order to update its enforcement against dog fouling – Parish Council to comment (Closes 11<sup>th</sup> Feb 2019)

The Parish Council strongly support SGC’s proposal to use enforcement action and levy £100 fines against owners who allow their dogs to foul without clearing it up. This includes where an owner is out on public land without any dog poo bags, as this indicates a lack of intention to clear up.

2468. Council to consider/approve Grant Applications

Westerleigh Newsletter Group – bug hotel in The Pound £270

This application was discussed but deferred for more information and discussion about the plans. It is hoped that someone can come in January or February to give that information.

2469. Council to approve payment of accounts

SLCC	Delegate fee for 26.11.18	45.00
Hands Property Maint.	Emptying of dog & litter bins	368.00
S Simmons	Clerk Expenses November	171.91
SGC	Electrical works	182.40
Yate Self Storage	Storage unit at Backfield Bus Park	75.00
npower	Aerator at Bitterwell Lake	12.19
Andyloos	Disabled portaloo at Bitterwell Lake	191.52
CPS Grounds	Grass cutting Dec 2018	1,054.80
Lee Brice (Bobs Leaflet Delivery)	Parish Guides delivered	69.95*
SGC	Localism qtrly grass cutting	478.80

\*This £69.95 replaces a £75 authorised payment on the October minutes which was incorrect and not paid.

All payments were approved and signed as per Financial Regulations

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2470. Council to note receipt of Minutes of F & GP Committee meeting 26.11.2018  
Noted

**2471. Correspondence/Communication with Westerleigh Parish Council:**

**From SGC:**

SGC Consultation - Suicide Prevention Strategy for 2019 – 2021 (Closes 1.2.2019) – Due to the nature of this consultation Cllrs agreed to submit personal responses  
Huckford Lane closure for Water Main replacement from Feb 18<sup>th</sup> for approx 4 weeks  
Estimate of Localism Charges 2019/20 – 2.7% increase on 2018/19  
Notice of Intent indicating that at some point in the 18 months starting mid January 2019 Church Rd Coalpit Heath/Frampton Cotterell will be closed for up to two weeks for resurfacing.  
Confirmation of LCTR support grant 2019/20 - £305 for 2019/20.  
Information regarding planning contravention at Dodmoor Farm, Broad Lane

**Other:**

Notes from the October 2018 Environmental Link Meeting  
Responses to the Network Rail consultation: Western Rail link to Heathrow  
From FC PC: Minutes of Youth Management Group meeting 27.11.18 and copy of Contract with Southern Brooks

**Meetings:**

Frampton Cotterell Youth provision meeting 30<sup>th</sup> January 2019 Brockridge Centre 7pm

2472. Council to receive information from Clerk regarding ongoing matters and approval where relevant  
Drainage at Westerleigh Playing Field – completed by MJ Abbotts and remedial work on hall and gate also done. Now awaiting invoice. A pile of aggregate has been left which is available for our contractor to use. Clerk will notify him.  
Electrics on Westerleigh Village Green – after an initial inadequate feeder pillar was supplied a more suitable one was fitted and all is now working to enable Xmas tree and lights. Invoice received as per initial quote.  
Storage – Documents and other items not required on a regular basis (eg projector and no parking sign) have been moved to storage at Iron Acton.  
Clerk to check possible planning infringements at Nibley.

2473. Items considered urgent or exempt by the Chairman  
Please see exempt minutes.

2474. Dates of future Parish Council meetings and additional Committee meetings  
Full Council Exempt meeting January 7<sup>th</sup> Manor Hall red brick annex 7.15pm  
Full Council meeting January 14<sup>th</sup> 2019 Manor Hall 7.15pm  
F & GP Monday January 28<sup>th</sup> Manor Hall Red brick Annex 7.15pm

**The meeting closed at 9.15pm**