

**Present: Cllr Taylor (Chair), Cllr Butler, Cllr Blackmore, Cllr Clark, Cllr Gibbs, Cllr King, Cllr McCullough, Cllr Lean, Cllr Fay**  
**Ward Councillor: C Young** **Clerk: S Simmons**

2478. Apologies for absence None, all Councillors were present

2479. Declarations of Interest under the Localism Act 2011 None

2480. Reports from South Gloucestershire Councillors on matters relating to the Parish  
**Cllr Young: Report for Westerleigh Parish Council for January 2019**

### **Planning issues**

#### *Woodlands Farm*

After Cllr Blackmore raised local concerns about developers taping off areas of the fields and blocking side entrances at Woodlands Farm, I contacted Marie Bath at the council. She responded:

*As with most outline/reserved matters applications, once the outline permission has been received they will start lots of preliminary work on the site – possibly ecological work, drainage investigations, archaeological investigations, underground infrastructure checks etc.*

JSP

I submitted a response to the consultation, as did my group on the council. Thank you to everyone who shared their comments with me.

### **Westerleigh speed tables**

You will recall that a number of residents raised concerns about the speed table proposed on the stretch of road between Wot Nots and the village green. Last summer I invited the Executive Member responsible for transport to the village and he subsequently informed me that it was not possible to move the speed table from outside Leas End – either that table goes ahead there or no table can be installed on this stretch of road.

I discussed the reasons with a highways engineer, which I've previously reported to the Parish Council and which you discussed. I also requested further information about the accident record and speed data. In the last 5 years there were two minor injury accidents near the cottages north of the railway arches, one minor injury accident near the Old Post Office and sadly a fatal accident near Besom Lane.

Logging equipment was installed on Westerleigh Road north of Besom Lane in November 2014. It recorded mean speeds of 34mph northbound and 34.6mph southbound. The 85<sup>th</sup> percentile speeds (so the speed which about 1 in 7 cars was exceeding) were 39.4mph northbound and 39.6mph southbound.

Under a separate highway safety scheme, the council had another look at the request for a more formal pedestrian crossing where the informal crossing point is by the Old Post Office. They carried out pedestrian counts in the autumn and concluded (as they did some years ago when they last looked at this) that there were too few people crossing the road for a pedestrian crossing to be appropriate. National guidance says that underused crossings can make roads less safe for pedestrians, because drivers become used to not needing to stop at them and fail to do so even when there is a pedestrian there.

Officers say that the new speed table would make it safer for pedestrians to cross at the existing informal crossing point, by slowing vehicles on the approach to it.

I put all this information into a letter to residents and in December delivered it to those living along that stretch of Westerleigh Road, speaking to people when they were in. Thank you to everyone who has already got back to me, I have asked for all comments to be with me by Friday 18<sup>th</sup> January, after which I will share them with officers.

Whatever the decision made on this speed table, the intention is to go ahead with installing the other speed table between the over-rail bridge and the Broad Lane junction.

### **New Year buses**

Last month I reported that First Bus would be running no buses on New Year's Day. They had a last minute change of heart after complaints from many people, including me, and ran a limited service to Bristol city centre on New Year's Day, but no buses to Southmead. I have had complaints that people were unaware they were not running a full Bank Holiday service and wrote to the Clerk about putting information on Parish noticeboards. I then became aware that the Clerk was not receiving the bus information from South Gloucestershire Council, as other Parish Clerks are, a problem that I hope will now be resolved.

### **New Council Chief Executive appointed**

Dave Perry, currently Deputy Chief Executive and Director of Corporate Resources at South Gloucestershire Council, has been appointed to replace Amanda Deeks as Chief Executive when she retires later this year.

#### 2481. Pre-arranged items from members of Public

Two residents are present to speak on planning application P19/0318/F – see below.

#### 2482. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary None

#### 2483. Council to Approve Minutes of Parish Council meeting held on December 10<sup>th</sup> 2018

Typo corrected in Minute 2472 (pile not pike)

The Minutes were unanimously approved and duly signed by the Chair

#### 2484. Council to review the status of WPC Planning Committee as per WPC Standing Orders & Committee Terms of Reference

The Chair considered it appropriate to revisit, clarify, and agree the process relating to the Planning Committee and the Terms of Reference.

- a) The Planning Committee consists of all 9 Parish Councillors
- b) The PC has agreed that where possible, and for all but major applications, they will appear on the agendas of other planned meetings of the PC, or F & GP, or E & L committees.
- c) If the 21 day deadline means an extra meeting is required, or for a major application, then a meeting of the Planning Committee will be called by the Clerk.
- d) Cllrs who are not on a committee where an application is to be discussed are able to attend for the planning applications as they are part of the Planning Committee, or to send any comments to the Clerk for inclusion as part of the discussions.
- e) The Chair of the PC or Committee considering the applications will Chair the planning discussions. If a Planning Committee is convened then it will have its own Chair.

The Clerk will update the WPC Committee Terms of Reference document as necessary.

#### 2485. Council to consider any planning applications that have been posted on SGC planning list including:

**P19/0318/F** Erection of an annex ancillary to the main dwelling house. Rockland, Dodmore Crossing Westerleigh Bristol South Gloucestershire BS37 8QJ

The applicant spoke to explain that this annex is required to help an elderly relative retain independence whilst having family help close to hand.

**Westerleigh PC have no objections but recommend a condition that ensures the annex remains part of the main property and cannot be sold or rented as a separate dwelling**

**P19/0069/F** Erection of a first floor side extension and alterations to roofline to facilitate loft conversion to form additional living accommodation. Kilminster House Westerleigh Road Westerleigh Bristol South Gloucestershire BS37 8QP

**Westerleigh PC have no comments other than that they rely on the SGC Conservation Officer to pick up on any points arising due to the proximity of the Church.**

**WESTERLEIGH PARISH COUNCIL**  
**Full Council Meeting Monday January 14<sup>th</sup> 2019**  
**Jubilee Room, Manor Hall, Coalpit Heath 7.15pm**

---

[PT18/6313/RM](#) Erection of 204 no dwellings with landscaping, appearance, layout, scale and associated works. (Reserved matters application to be read in conjunction with Outline Planning Permission PT17/0215/O). Land To The East Of Park Lane Coalpit Heath Bristol South Gloucestershire BS36 1AT  
 Deadline for comments is Jan 19<sup>th</sup> 2019

The following comments have been submitted online and sent to the Case Officer:

**Westerleigh Parish Council have two main concerns:**

- a) that the improvements to the road junctions affected by the increased volume of traffic must be made at the start of the development phasing.
- b) in relation to the play areas and green spaces: Westerleigh Parish Council are concerned at the community and financial effects of management company controlled areas and the funding models involved in these. Westerleigh Parish Council would like to have the opportunity to discuss the options and benefits for residents, of the Parish Council taking ownership and/or control of the play areas and green spaces and the maintenance of them, at the point at which the developer is creating the management company thereof.

2486. Council to discuss potential management of play areas on new developments  
 This discussion took place as part of PT18/6313/RM above

2487. Council to approve payment of accounts

Westerleigh Village Hall	Room Hire 10.12.18	20.00
Frampton cotterell PC	Youth provision 2018/19	3,000.00
HMRC	PAYE DEC 18	339.65
APF	Pension Dec 18	46.08
S Simmons	Salary Dec 18	1,325.70
Hands Property Maintenance	Bins December	556.00
S Simmons	Clerk expenses Dec 2018	85.62
CPS Grounds	Jan grass cutting	1054.8
Yate Self Storage	Storage unit at Backfield Bus Park	75.00
nPower	Aerator at Bitterwell Lake	12.72
APF	Dec shortfall	0.72
BROXAP	Litter Bin	359.94
Manor Hall	room hire 7,14 & 28 Jan 2019	60.75
Andyloos	Toilet at Bitterwell Lake	209.76
CRBelcher	Play grounds/inspections Oct/Nov/Dec	671.00
CRBelcher	Litter bin installation & dog bin relocation	210.00
Manor Hall	Work on replacement window panes	900.00

It was noted that the £900 payment to Manor Hall is from the annual allocation in the budget 'for improvements to the fabric of the building'.

The full list was approved unanimously and all paperwork was duly signed.

2488. Council to consider response to SGC Consultation:  
YATE - INDUSTRIAL ESTATES (West of Yate) - WAITING RESTRICTION REVIEW - WOODWARD AVE  
 WPC have no comments to make

2489. Correspondence/Communication with Westerleigh Parish Council:

**From SGC:**

ASB Wayleaze-Alexandra Rd footpath The Clerk has advised the ASB team that Cllrs are in favour of trimming back trees etc subject to neighbour agreement.

**WESTERLEIGH PARISH COUNCIL**  
**Full Council Meeting Monday January 14<sup>th</sup> 2019**  
**Jubilee Room, Manor Hall, Coalpit Heath 7.15pm**

---

Notice of Intent: Dodmore Crossing & restricted Byway LWE37/60 for resurfacing (2 weeks anytime after 21.1.19)

A neighbour reported his understanding that this may now be happening in April.

SGC Chairs Community Awards 2019 (Deadline for nominations 28.2.19)

Details available on website

SGC Spring Clean 2019 Monday 11 February until Friday 10th May 2019.

Details available on website

**Other:**

Frampton Cotterell PC have approached Westerleigh PC to support a scheme to have Dick King Smith recognised in the local area either by way of Blue Plaque and/or by way of the naming of new roads on the Woodlands Farm development.

Westerleigh PC are happy to be involved in supporting this.

Avon Wildlife Trust holding Wild Wednesday Half Term Family Nature Walk on 20<sup>th</sup> February at Says Court Farm - Details available on website

South Gloucestershire Voluntary Community and Social Enterprise Sector (VCSE) Annual Conference 9.15 – 4.00 Friday 8 February 2019 Aerospace Bristol Patchway Details available on website

**Meetings:**

Frampton Cotterell Youth provision meeting 30<sup>th</sup> January 2019 Brockridge Centre 7pm  
Apparently this meeting has been postponed.

Town & Parish Council Forum January 31<sup>st</sup> 2019. Bradley Stoke. Chair and Clerk to attend.

Yate Area Transport Stakeholders meeting Poole Court Yate 16.1.2019 2pm-4pm. Cllr McCullough confirmed he is able to attend and pass back any relevant information.

2490. Council to receive information from Clerk regarding ongoing matters and approval where relevant  
a) Path from Henfield hall car park to lake gates – this path should be completed by Friday Jan 25<sup>th</sup>.  
b) Bins on Ram Hill – a new black dual purpose bin has been installed and the dog bin moved to the Broad  
c) PROW dangerous wall report Ram Hill/Broad Lane LWE37/10 – this has been reported to SGC  
d) May elections – Clerk to create notices for Notice Boards and consider if further advertising is required  
e) Clerk to continue to follow up Cllr Fays query on a particular road name & signage.
2491. Council to review/consider/discuss/approve any public matters arising from exempt meeting 7.1.19  
There were no public matters arising from the meeting.
2492. Items considered urgent or exempt by the Chairman  
As there was a small amount of exempt business the public were asked to leave.  
See separate exempt Minute.
2493. Dates of future Parish Council meetings and additional Committee meetings  
F & GP Monday January 28<sup>th</sup> Manor Hall Red brick Annex 7.15pm  
Full Council meeting Monday February 11<sup>th</sup> Westerleigh Village Hall 7.15pm

**The meeting closed at 8.35pm**