

Present: Cllr Butler (Chair) Cllr Taylor, Cllr McCullough, Cllr King, Cllr Fay, Cllr Gibbs
Clerk: S Simmons

113. Apologies for absence None – all members of Committee in attendance

114. Declarations of Interest under the Localism Act 2011 None

115. To approve Minutes of E & L Committee meeting 26.09.2018

The Minutes were approved by all that had been present, without amendment, and duly signed

116. Committee to receive update on available (2018/19) and planned (2019/20) budgets

The Clerk clarified the planned budgets as they will be from the start of April 2019

From CIL payments to PC (exact amount tbc) Estimate £8500*

From Solar Farm Community benefit once 2019/20 payment received £26521*

Budget carried forward for Manor Hall play area..... £17067

(assumes £932 spent in 18/19 as approved on play area hedgerow – Updated quote with timber edging shows increase to £1124.60)

Budget for Manor Hall repairs to fabric of the building and surrounds..... £9782

(includes £2282 carried fwd from 2018/19)

Amounts marked * (approx £35k) are available for new works/projects

117. Committee to receive requests for Memorial Benches at Bitterwell Lake and consider approval

The Clerk explained that two requests for benches have been received. One more definite than the other, which would replace an existing bench. The second to be clarified.

The Committee were happy for the Clerk to follow up and action these requests as required.

The Clerk clarified that the donors cover the cost of the bench and installation, and can add a small plaque at their own expense. The bench is the property of the PC.

118. Committee to discuss works required/requested at Bitterwell Lake

During the meeting with the residents at The Chalet (Cllr Butler, Cllr McCullough & the Clerk) the following topics were discussed for work required:

Top car park gate replacement: the top gate is in need of replacing and one post is broken. The requirement is for a pair of gates rather than just one extra wide one as currently. Two quotes have been received for this - T Smith £562.16 C Belcher £1190.00

The need to have timber cladding to the gates was queried, so the Clerk will follow up on this with the Lake Manager. More open structure gates may deter antisocial behaviour which is also an issue, be lighter, and need less maintenance.

Paths and lakeside bank work required – the path around the Lake needs attention however the section on the Newman Field edge of the lake is the highest priority. Referred to as SECTION 1 – a 148 m stretch where in places the outside grass banking has fallen over the path and also there is a stretch where the inner edge of the path is too close to the lake bank which has eroded. The rest of the perimeter is mainly in need of a top dressing. A quote from C Belcher has been received for Section 1 which includes inserting oak untreated sleepers to shore up the bank and clear the path enabling a new surface of compacted stone dust to be added. This would meet up with and match the path recently completed by the same contractor from Henfield Car Park to the Lake 'fish' gates.

The quotation is £4808 plus VAT.

It was appreciated at the meeting at the Chalet that the the cost of a full facility Café is prohibitive at the moment however it was noted at this meeting that should S106 money be available this would be a project to be considered. A recent scheme in Thornbury (at a skate park) utilising the conversion of shipping containers was noted.

It is understood that the siting of the disabled access loo at Bitterwell is not ideal however it needs to be accessible to weekly maintenance/emptying vehicles. The possibility of a zig-zag path from the lake to the Newman gates area was discussed however at the moment the cost of a specialist accessibility contractor to ensure the specification is correct is prohibitive.

Top car park - Not mentioned by the Lake manager but by Cllrs – the state of the furthest end of the top car park was discussed. Pot holes, mud etc. Clerk to ask Thornbury Surfacing who did previous work there to come and look and make suggestions and quote.

119. Committee to consider provision of bins – update following WPC meeting of 11.02.2019
 There have been two areas where the provision of bins has been investigated by the Clerk:

- a) Two bus stops on Westerleigh Rd between Westerleigh Rd and Westerleigh village



SGC have agreed that a floor standing bin is ok on the left (western side of road) on the grass by the wooden fence. SGC have said that on the right (east side of road) a post fitted bin is all there is room for)

- b) In the northern section of Nibley Lane (Badminton Rd to Iron Acton) there is an issue of dog poo bags being discarded. SGC have agreed to a bin being placed at the Badminton Road junction along the grass area where there is a Post Box, a bench, a road sign and a substation.



Utilities must be investigated. Site as far from bench as possible to avoid smell issues. This could be a dual waste bin. (Litter & Dog waste) Clerk will follow up utility searches which may take some time.

120. Committee to consider Planning & Licensing Applications received since last Council Meeting including:

P19/1437/PNSR Notification of Prior Approval for change from storage or Distribution Buildings (Class B8) and any land within its curtilage to 1 no. dwelling (Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015-Schedule 2, Part 3, Class P. Redundant Storage Building Besom Lane Westerleigh Bristol South Gloucestershire BS37 8RW

There were no objections or comments on this.

Licensing: Local Government (Miscellaneous Provisions) Act 1982: Application for a Renewal Street Trading Consent in South Gloucestershire Re: Layby Badminton Road Coalpit Heath Trading As: The Bigger Eater

South Gloucestershire Council has received an application for the granting of a Renewal Street Trading Consent from the above business. Comments can be made to March 4th.

Concerns will be sent to the Licensing team in regard to the provision for, and removal of, litter at the site.

P19/0462/F Demolition of existing barn and erection of 1no dwelling with associated works. Huckford Lane Barns Huckford Lane Winterbourne Bristol South Gloucestershire BS36 1AP
Revised red edge plan received. **No objections.**

P19/1648/F Erection of second storey rear extension to form additional living accommodation. Rosemary Cottage Westerleigh Road Westerleigh Bristol South Gloucestershire BS37 8QH
No objections.

P19/1634/F Conversion of existing detached hay barn into 1no. detached dwelling with parking and associated works (resubmission of PK18/3506/F). Elmbarn Farm Westerleigh Road Westerleigh Bristol BS37 8QF
No objections

Attention was also drawn to two items:

a) **Planning Application at Lyde Green Farm:**

P19/1275/F | Erection of 398 no. dwellings, including 139 affordable housing units. Alteration of existing vehicular access off Henfield Road. Provision of public open space, landscaping, sustainable urban drainage and related infrastructure and engineering works. | Land At Lyde Green Farm Emersons Green

b) **News item in todays press:** The West of England Combined Authority (Weca) has approved the funding to push forward feasibility work on the proposed roads linking Coalpit Heath with Westerleigh and Frampton Cotterell with Winterbourne, and the possibility of bringing Charfield station back into operation.

121. Committee to consider/approve auto-renewal of membership of CPRE (Campaign for Rural England) due 31.3.19

£36 annual renewal fee approved unanimously

122. Committee to approve Payments

St Peters Hospice	Grant (from Community Benefit)	1,880.00
CPRE	Annual renewal	36.00
HMRC	PAYE Feb 2019	339.85
Avon Pension Fund	Pension Feb 2019	46.08
S Simmons	Salary Feb 2019	1,325.50
MJ Abbott	Final invoice for drainage at WPF	9612.30
Yate Town Council	Clerking Joint Cycleway meetings	356.27
Westerleigh Village Hall	Room hire February	20.00

NB The final invoice received from MJ Abbott was for £10116.30. This was queried by the Clerk and a credit note was received for £504.00 reducing the final invoice payable to £9612.30

All payments were approved and paperwork signed as per Financial Regulations

123. Correspondence

Agenda for CEF Tuesday 26th February 2019 7pm at the Greenfield Centre. Cllrs Taylor and Butler to attend.

124. Clerk to report on issues or other updates including:

ASB at Bitterwell Lake – Following a meeting with the Lake manager, the Clerk is in contact with the SGC ASB team who are arranging a meeting at the Lake with the Clerk, the Lake manager and the Police.

Gates at Westerleigh Playing Field

A quote of £385 has been received to replace the 10ft gate that leads from Westerleigh Village Hall car park to the playing field, with a 12 ft gate and a new post. This includes the removal of a bush. The gate would be the same style and structure as the existing one.

Participation in artwork brief at Blackberry Park

The PC has received a request to participate on the panel working with Barrett Developers to commission a piece of public art for Blackberry Park to be installed when landscaping is done in 2020. It was suggested that Cllr Clark be asked if he would like to participate due to interest shown in the heritage of the site. The Clerk will action this and is also happy to participate.

Lighting in Westerleigh Village Hall Car Park

The lack of lighting in the car park behind the Village Hall in Shorthill Rd was reported and Cllr Taylor agreed to pass on the concerns to the Hall Management Committee at a meeting this week.

125. Items considered urgent or exempt by the Chair

None

126. Dates of future meetings

Full Parish Council meeting 11th March 2019 Manor Hall, Coalpit Heath 7.15pm

Full Parish Council meeting 8th April 2019 Westerleigh Village Hall 7.15pm

F & GP Committee meeting 29th April 2019 Annex, Manor Hall, Coalpit Heath 7.15pm

The meeting closed at 8.40pm

DRAFT