

MINUTES OF WESTERLEIGH PARISH COUNCIL MEETING

Monday July 12th 2021 at 7pm at Manor Hall, Coalpit Heath

Present: Cllr Rob McCullough (Chair), Cllr Jon Lean (Vice Chair), Cllr Bob Taylor, Cllr Tristan Clark, Cllr Carol Goddard
Clerk: Sue Simmons

3010. Welcome & Introduction

Cllr McCullough welcomed everyone to the meeting and pointed out the fire exits and other housekeeping points.

3011. Apologies for absence

Cllr Di-Duca apology accepted

3012. Declarations of Interest under the Localism Act 2011 relating to this meeting

Cllr Lean and Cllr Clark will not participate in matters relating to P21/04769/F

Cllr McCullough will not participate in matters relating to P21/04509/F

3013. Reports from South Gloucestershire Councillors on matters relating to the Parish

District Councillors' Report

Electric Vehicle Charging Point Site in Coalpit Heath Falls Through

South Gloucestershire Council have been exploring two potential sites for EV charging points – one in Coalpit Heath and one in Frampton Cotterell. After completing a technical assessment of both sites South Gloucestershire Council decided to move forward with their preferred site in the car park of the Coalpit Heath Village Hall (a.k.a. The Miners Social Club). Subsequently the Coalpit Heath Village Hall Management Committee have reconsidered the matter and decided to withdraw the site from consideration due to the impact it would have upon their current car park users. Officers at South Gloucestershire Council will now work up new plans for EV charging points at the alternative site (the row of car parking spaces on Lower Stone Close in Frampton Cotterell). The project has, however, been delayed by the withdrawal of the preferred site.

Open Access Resumes at South Gloucestershire Libraries

Open Access has now resumed at South Gloucestershire Libraries. It will initially be available on a limited basis while Covid-19 restrictions remain in place; Saturday afternoons until 5 p.m. and Sundays between 8 a.m. – 5 p.m. to begin with.

A full range of services will be available to customers, including selecting books and DVDs, access to IT and printing facilities. Customers will be required to follow Covid-19 guidance on social distancing and asked to wear a face covering while visiting. All libraries are open for people to choose their own books and there is substantial range for all ages and interests. Libraries are also re-introducing 'Rhyme Times' for younger children, with sessions needing to be booked in advance. Anyone who is not registered to use Open Access can now book an induction session once again.

Details of all the services available from South Gloucestershire libraries including Open Access is available at www.southglos.gov.uk/librarychanges or call 01454 865022.

2023 Review of Parliamentary Constituencies

The Boundary Commission for England has published its initial proposals for how the 543 constituencies for England could be redrawn to address current disparities in the size of their electorates. In the South West the number of constituencies is set to increase from 55 to 58. Under these proposals the Thornbury & Yate constituency would incorporate Pilning, Severn Beach and Almondsbury whilst losing its portion of Lyde Green to the neighbouring Filton & Bradley Stoke constituency. The biggest change locally is that the Kingswood constituency would be divided between Filton & Bradley Stoke and two constituencies that cross council boundaries (Bristol North East and Keynsham & North East Somerset). Residents can participate in the first period of public consultation at <https://www.bcereviews.org.uk/> whilst further details about all the proposed changes with the South West can be found at <https://boundarycommissionforengland.independent.gov.uk/2023-review/south-west/>.

This initial statutory consultation closes on 2nd August 2021.

Consultations

South Gloucestershire Council is working with its partners, communities, and residents on a Green Infrastructure Strategy to promote and enhance greener places across the authority. The aim of this new

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strategy is to strengthen the way the community works together towards a shared vision for 'greener places where people and nature thrive'. It will explain why we need to improve the network of green spaces and water courses (green infrastructure) across our area, and the action we plan to take. The consultation can be found at https://consultations.southglos.gov.uk/Greener_Places/ It closes on 12th September.

South Gloucestershire Council, in partnership with key stakeholders, are co-producing and developing an All Age Learning Disabilities Strategy that will align with other council strategies. Alongside the engagement work South Gloucestershire Council has undertaken with children and young people with learning disabilities, it wants to hear from adults with learning disabilities as well as parent/carers of children or adults with learning disabilities.

The council has prepared a separate questionnaire for parents and carers of children, young people and adults with learning disabilities. It has also prepared an Easy Read questionnaire for adults with learning disabilities. Residents can submit their responses and contribute to the Strategy at <https://consultations.southglos.gov.uk/AALDS/>. This consultation runs until 29th August.

South Gloucestershire Council and Yate Town Council are developing a masterplan for Yate setting out the long-term vision for the town. They held an initial six-week engagement period in Autumn 2020 to seek public views on the emerging vision for Yate. Following that feedback officers have been working on more detailed options for the masterplan and held a series of workshops with key stakeholders in February 2021. The future of the Industrial Estate and Yate Railway station are particularly important for the surrounding parishes.

A further series of online workshops with local residents, businesses, elected members, and community groups throughout June and July 2021 to coincide with a second 12 week period of public consultation on the evolving proposals in the masterplan. The list of workshops is set out below:

Date	Day	Time	For
29/6	Tuesday	7pm to 8:30pm	Station Road residents and businesses
1/7	Thursday	7pm to 8:30pm	General public
7/7	Wednesday	7pm to 8:30pm	Station Road residents and businesses
14/7	Wednesday	7pm to 8:30pm	Industrial Estate businesses
21/7	Wednesday	7pm to 8:30pm	General public
22/7	Thursday	7pm to 8:30pm	Local councillors
28/7	Wednesday	7pm to 8:30pm	Community groups

Residents can read the latest proposals and submit their own comments at www.yatefuture.com. The second consultation closes on Monday 13th September

There were no questions arising from this supplied report.

Cllr Clark also added that South Glos Council have successfully prosecuted an individual for fly tipping in Henfield Rd just outside this Parish. SGC have a policy of always taking fly tipping matters to court if possible so that individuals can be named publicly, rather than issuing just a fine. This particular case resulted in a man from Siston being sentenced to 18 weeks in prison suspended for a year, 200 hours of unpaid work and ordered to pay a total of £2391 in prosecution and clear up costs following the discovery of a fly-tip at Henfield Road in August 2020.

3014. Pre-arranged items from members of Public

Three members of public had asked to speak at this meeting, the following two attended:

- a) K Kelliher spoke in relation to P21/04769/F and a further planned application for a Roundways property.
 Cllrs will comment on P21/04769/F during this meeting. They will look at all the documents for a

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future application once received.

Following this Cllrs brought forward discussion of the first listed item under Planning Applications

P21/04769/F Erection of single storey rear extension, raising rear roof slope and extend first floor dormer to form additional living accommodation. 15 South View Crescent Coalpit Heath BS36 2LW

Decision - Westerleigh Parish Council has no objections to this application

- b) The Luton family spoke to the Parish Councillors in regard to modifications and compromises they are making to their planning application P21/01781/F in order to mitigate some of the concerns mentioned on the application comments in April 2021. Parish Cllrs will review the documents when they become available and make any further comments, hopefully no later than July 26th 2021

3015. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
None

3016. Council to Approve Minutes of Parish Council meeting held on June 14th 2021
Approved by all Cllrs present and signed by the Chair

3017. Council to NOTE receipt of June 2021 Finance documentation
Noted with no questions arising.

The list of payments for June is shown here:

TO WHOM PAID	DETAILS	TOTAL PAYMENTS £
PE King	Storage unit	75.00
S Simmons	May expenses	106.69
CPS Grounds	June grass cutting	870.48
GB Sport & Leisure	Zipwire maintenance	234.00
Andyloos	Bitterwell toilet	191.52
EON	Aerator electricity	23.73
CR Belcher	PV Bin, Newman works, WPF works	727.20
Swift Sports Coaching	2 Activity days June 2020	960.00
Otter Stop Fencing	Completion payment otter fencing	7,872.00
H3G	Council mobile phone	18.00
HMRC	June PAYE	396.42
APF	June pension	352.79
S Simmons	June salary	1,459.24
Konica Minolta	Qtrly rental of copier	46.40
Konica Minolta	Copies charge	15.44
J Thornton/Hands Property Maintenance	Bin emptying	456.00
S Simmons	Clerk & Office expenses June	94.94
	TOTAL FOR MONTH	13899.85

3018. Council to consider Grant Applications

£10,000 request towards new Scout building in Serridge Lane

There was discussion over the amount of the request, which budget pot any grant would come from and review of the benefit to residents of this Parish.

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The Clerk recommended that any amount granted should come from the Community Infrastructure Levy (S106) reserve fund. It was felt important that the Scouting movement be supported to be able to grow in this area with the increased local population due to large new developments.

It was unanimously RESOLVED that this Parish Council will provide a grant of £10,000 towards the building cost. It was also noted that the venue could potentially provide a future meeting point for some of this Parish Councils meetings.

3019. Council to report & consider Planning Applications

(a) **For discussion** See 3014(b) above

P21/04769/F Erection of single storey rear extension, raising rear roof slope and extend first floor dormer to form additional living accommodation. 15 South View Crescent Coalpit Heath BS36 2LW

Westerleigh Parish Council has no objection to this application

(b) **To report decisions since last meeting (as outlined in new Standing Orders)**

P21/04503/F Erection of a single storey rear extension and extension of existing garage to form additional living accommodation. 7 Rose Oak Lane Coalpit Heath South Gloucestershire BS36 2QZ

Westerleigh Parish Council has no objection to this application

P21/04569/F Erection of a two storey side extension to form additional living accommodation. (Re-submission of P20/15077/F). Woodlands Farm 103 Badminton Road Coalpit Heath BS36 2TA

Westerleigh Parish Council has no objection to this application

P21/04509/F Raising of and alterations to roofline, erection of two storey front and side extensions to form additional living accommodation. (Re-submission of P21/00538/F) Cloverlea, The Hollows Coalpit Heath BS36 2UU

Westerleigh Parish Council has no objection to this application

P21/04158/F Erection of single storey rear extension to form additional living accommodation. Erection of detached incidental outbuilding. 13 Beesmoor Road Coalpit Heath BS36 2RS

Westerleigh Parish Council have no objection in principle to this application on its own however it comes on the back of several previous additions to the property so the Parish Council requests that the SGC planning officer looks at possible increase in size over time and possible overdevelopment of the site.

P21/04212/F Extension to existing garage to facilitate conversion to annexe ancillary to main dwelling (resubmission of P21/02057/F). Monks Cottage Westerleigh Hill Westerleigh BS37 8RD

Westerleigh Parish Council has no objection to the application but asks that there be a condition if approved by SGC that states it shall remain an annexe to Monk's Cottage, and shall not become a separate dwelling

3020. Consultations

Council to discuss and agree comments for the following:

(a) Yate Town Improvement Masterplan Public Consultation (deadline 13th September)

Two Cllrs have been invited to attend a meeting on the Yate Masterplan on July 22nd. From that meeting they will write a report for the next E & L Meeting and any comments to be submitted to the Consultation will be considered then.

They were asked to look in particular at the impact of plans for the Industrial areas and Railway Station areas on the border of Yate and this Parish.

(b) Greener Places/Green Infrastructure Strategy (deadline 12th September)

Councillors agreed to make individual submissions to this consultation

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(c) To decide whether to participate in Joint meeting for [Dodington / Sodbury – A432 Kennedy Way/Heron Way – Signalised junction](#)
Cllrs decided it was unnecessary to participate in a joint parishes meeting on this subject

3021. Correspondence/Communication with Westerleigh Parish Council:

From SGC:

From Mark King: Problems with grass cutting program

From Senior Planning Officer – details of modified plan for Teen Shelter on Blackberry Park

There was a comment on the very large amount of open space included in the Blackberry Park development.

Other received items

- Boundary Commission Review (powerpoint pack from ALCA) See www.bcereviews.org.uk
- The Queen's Platinum Jubilee celebrations in 2022
- Request to meet SGC appointed Planning Consultant regarding land in Westerleigh
- Confirmation of liaison contacts for Henfield Hall and Coalpit Heath Village Hall (Miners Club)

3022. Council to receive information from Clerk regarding ongoing matters and give approval where relevant
Including - Benches at Bitterwell Lake; Emergency plan – defibrillators; Ash Die Back report & plan;

(a) Works at Manor Hall

Work has been completed in w/c 5/7/21 on some specialist replacement of glass for 3 windows. Invoice awaited – expected to be in region of £435. This will come from the budget for repairs to the fabric of Manor Hall.

(b) Benches at Bitterwell

A review of dilapidated benches identified at least 3 that are in need of replacing. Subsequently some requests for Memorial Benches have been received, and two donations have been made in the last week. Those two have been ordered, as have their plaques and a third is planned in a month or so. The benches being replaced were not Memorial Benches. The siting will be checked in relation to the newly installed otter fencing but it is hoped that existing bases can be used in at least two of the locations.

It is hoped to install the first two new Memorial Benches by the end of September.

It was commented on and noted that the route to the gate in the otter fencing at the lake at the furthest end of the top car park may create a worn route across grass and may necessitate a length of footpath.

(c) Defibrillators

At a meeting with Cllr McCullough and Cllr Taylor it was decided to proceed with the SWAST scheme. The Clerk contacted SWAST and the cost was reduced from £5400 to £3800 for 3 defibrillators and one public training session. The contract is still awaited. Further information on footfall has been provided to SWAST by the Clerk to show need in each of the areas.

(d) Tree works

The 2021 Arboriculture Survey has been completed by Wotton Tree Consultancy (Phil Dye). This identifies work required at each location. A summary has been drawn up by the Clerk and site visits are need to discuss requirements and possible replanting at Westerleigh Playing Field, Mayshill Triangle and Newman Field

(e) Date for E & L Meeting

As there is no full Parish Council meeting in August it was agreed to hold an E & L meeting. August 2nd was identified as a date most could attend.

(f) Receipt of Manor Hall rent

J Butler the Treasurer of the Manor Hall Management Committee paid the Parish Council their Peppercorn rent for 2020 and 2021.

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(g) Clerk working date information

The Clerk is on leave w/c 19th July and has been called for Jury service for two weeks w/c 9th August.

3023. Items considered urgent or exempt by the Chairman

See separate Exempt Minutes

3024. Dates of future meetings

Finance & General Purpose Committee Meeting July 26th 2021 7pm Manor Hall Red brick annex
Environment & Leisure Meeting 7pm August 2nd 2021 Manor Hall Red brick annex (tbc)
Full Parish Council Meeting September 13th 2021 7pm Westerleigh Village Hall

The meeting ended at 8.20pm

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