

WESTERLEIGH PARISH COUNCIL



NOTICE OF MEETING

F & GP Committee meeting to be held at:	Manor Hall Red Brick Annex
On:	Thursday November 28 th 2019
Commencing:	7.15pm
Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.	
<u>Emergency Evacuation Procedure</u>	
In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.	

AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. Committee to Approve Minutes of F & GP meeting held on October 28th 2019
4. Council to consider any planning applications considered urgent that have been posted on South Gloucestershire Council planning list including:
 - 4.1 P19/16605/F Conversion of outbuilding to form 1 no. detached dwelling with associated works. | Woodland Cottage Ruffet Road Winterbourne Bristol South Gloucestershire BS36 1AN
 - 4.2 P19/16546/F Installation of a hip to gable roof extension and 1 No. rear dormer to facilitate loft conversion. | 63 Henfield Road Coalpit Heath Bristol South Gloucestershire BS36 2T
 - 4.3 P19/16683/F Raising of roofline and installation of 2no. front dormer windows and rear dormer to facilitate first floor extension. Erection of two storey front, single storey rear and first floor rear extensions to form additional living accommodation. 238 Badminton Road Coalpit Heath Bristol South Gloucestershire BS36 2QG
 - 4.4 P19/15637/F Change of use of land from agricultural to residential to allow the stationing of 2no mobile homes and 2no domestic storage buildings. (Use Class C3) (retrospective) The Oaks Down Road Winterbourne Down BS36 1AU
 - 4.5 P19/16661/CLP Erection of first floor extension to form additional living accommodation The Firs The Hollows Coalpit Heath Bristol South Gloucestershire BS36 2US
5. Committee to receive Bank reconciliation for October
6. Committee to receive Income & Expenditure details vs Budgets
7. Committee to consider/approve contribution to Frampton Cotterell Youth provision for 2019/2020
8. Committee to receive details of debts owed to the PC (unless Exempt)
9. Committee to discuss budget arrangements and decisions relating to future works at Bitterwell Lake
10. Committee to discuss budget arrangements and decisions relating to future works at the Chalet
11. Committee to receive information regarding financial implications of Ash die-back
12. Committee to consider draft 2020/2021 Budget
13. Committee to receive associated information and consider Precept amount for 2020/2021
14. Committee to approve payment of accounts
15. Correspondence/Communication with Westerleigh Parish Council

From SGC:
Notification of Provisional Council Tax base 2020/21; Notification of Provisional Local Council Tax Reduction Support Grant; Notification of Special Expenses;
Other received items:
Meetings:
Town & Parish Council Forum Wednesday January 22nd 2020
Web Accessibility meeting (Westerleigh/Dodington/Chipping Sodbury) Thursday January 23rd 2020
16. Council to receive information from Clerk regarding ongoing matters and approval where relevant
17. Items considered urgent or exempt by the Chairman

To approve previous Exempt Minutes
18. Dates of future Parish Council meetings/Committee meetings

Parish Council Meeting December 9th 2019 7.15pm Manor Hall
F & GP Committee Thursday November 28th 2019 7.15pm Manor Hall red brick annex