



NOTICE OF MEETING

A Full Parish Council meeting will be held at:	Westerleigh Village Hall
On:	Monday March 12th 2018
Commencing:	7.15pm
Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.	
<u>Emergency Evacuation Procedure</u> In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.	

AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED.
[Ref: standing orders item 3]]

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. Pre-arranged items from members of Public (if any)
4. Reports from South Gloucestershire Councillors on matters relating to the Parish
5. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary
6. Update on vacant Parish Councillor position
7. Council to discuss/approve updated 2018 Risk Assessment Schedule
8. Council to discuss/approve updated 2018 Code of Conduct
9. Council to Confirm Minutes of Full Council meeting held on February 12th 2018 with the following amendment:
Minute 2286.6 Tree planting at Newman Field – the minute incorrectly stated that holly was not required however this was wrong and should have said “the holly that is included should be positioned such that the prickly leaves don’t create a danger to the public, in normal usage”.
The Clerk did notify the tree planting company of this.
10. Update on progress towards May 2018 Data Protection legislation (GDPR)
NALC GDPR Toolkit available now to members
11. Council to consider any planning applications considered urgent that have been posted on South Gloucestershire Council planning list including:
 - 11.1 PT18/0877/F Demolition of existing outbuildings, erection of single storey rear extension to provide additional living accommodation and garden store. 204 Henfield Road Coalpit Heath Bristol South Gloucestershire BS36 2UJ
 - 11.2 PK18/0859/F Installation of overcladding, new dock leveller, corner parapet, additional windows and new entrance door to existing warehouse. | Unit 5 Badminton Road Trading Estate Badminton Road Yate Bristol South Gloucestershire BS37 5NS
 - 11.3 PK18/0946/PNH 9 Old Mill Close Westerleigh Bristol South Gloucestershire BS37 8QD Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 4.6 metres, for which the maximum height would be 3.7 metres and for which the height of the eaves would be 2.4 metres.

11.4 PT18/0855/F Demolition of existing garage and outbuildings. Erection of detached garage. 14 Rathbone Close Coalpit Heath Bristol South Gloucestershire BS36 2TN

11.5 PT18/0830/NMA Non-material amendment to planning permission PT13/1082/F to install composting toilet. Says Court Farm Badminton Road Coalpit Heath Bristol South Gloucestershire BS36 2NY

11.6 PT18/0742/F Demolition of existing buildings. Erection of 5 no. dwellings for use as tourist visitor accommodation. Land At Huckford Lane Winterbourne Bristol South Gloucestershire BS36 1AP

12. Council to approve payment of accounts

ALCA	Cllr training (JL)	£60
Hands Property Maintenance	Bins	£348
JPCC	Cycle meetings	£431.04
Clerk	Expenses Feb 18	£152.08
ALCA/NALC	Annual subscription	£538.94
Andyloos	Portable toilet at Bitterwell	£200.64
CPRE	Annual membership	£36
ICO	DP registration renewal	£35
CPS Grounds	Monthly grass cutting March 2018	£1038

13. Council to consider SGC Local Plan and response to it

14. Correspondence/Communication with Westerleigh Parish Council:

SGC

South Gloucestershire equalities conference 2018

Thursday 22 March 2018 9am-1pm followed by lunch Chipping Sodbury, Town Hall.

Supporting Inclusive Rural Communities

SGC Feb 18 Phase 3 Broadband update

Last July, we secured additional investment to bring ultrafast and Next Generation Access broadband to approximately 4,300 additional homes and businesses in South Gloucestershire by the end of 2018.

Our partner, Openreach has now confirmed which areas will be included within this phase of work. As with previous phases, not all premises within postcodes will be upgraded and individual householders/businesses should check via the Openreach website.

Local Plan Consultation Meeting dates

Public drop in for Yate & surrounding area

Tuesday 20th March 6pm-8pm The Ridgewood Community Centre, Willow Hall, Station Road, Yate BS37 4AF Learn more about all aspects of the Local Plan and share views on plans for Yate

Stakeholder Workshop

Tuesday 20th March Registration 2:30pm Workshop 3.00pm - 5.30pm The Ridgewood Community Centre, Willow Hall, Station Road, Yate BS37 4AF

Clerk and Cllr Taylor booked to attend

Other received items

- Thanks received for payments - Coalpit Heath Cricket Club, Manor Hall, Frampton Cotterell PC
- Request for memorial bench on Westerleigh Playing Field
- Renewal Notice for NALC/ALCA membership
- Renewal Notice from ICO for DP registration

Batch of leaflets:

- Stand against Racism
- Advocacy Services (AVoice) for advocacy help dealing with ASB or Crime for disadvantaged people
- Youth Club updates from Clerk to Frampton Cotterell PC

15. Council to receive information from Clerk regarding ongoing matters and approval where relevant

16.1 QR codes at Coalpit Heath & Westerleigh War Memorials

16.2 Invitations to groups to speak at Annual Parish Meeting on 9th April

16.3 Information on PSPO's

16.4 Update on ongoing projects

16. Items considered urgent or exempt by the Chairman

17. Dates of future meetings and additional Committee meetings

F & GP Committee Wednesday March 28th Manor Hall Coalpit Heath 7.15pm

Full Council Meeting Monday April 9th Manor Hall 7.15pm

The Full Council Meeting on April 9th will be preceded by the Annual Parish Meeting where any local groups are invited to give a short talk on their activities or requirements. This will commence at 7.15pm in the Newman Room at Manor Hall, Coalpit Heath

E & L Committee Monday April 23rd Manor Hall Coalpit Heath 8pm

S Simmons
5th March 2018

DRAFT