

WESTERLEIGH PARISH COUNCIL



NOTICE OF MEETING

Parish Councillors are hereby summoned to attend an online Zoom meeting of Westerleigh Parish Council taking place on Monday June 1st at 7pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

AGENDA

Please use the link below to join the Zoom meeting using Zoom software:

<https://us02web.zoom.us/j/88498888555?pwd=M3NVRW9LL3N4YmNFb1hGNml1djEvQT09>

Meeting ID: 884 9888 8555 Password: 510617

Members of the Public

Any member of the public wishing to join the meeting should join, activate their video camera and remain 'on mute' unless they have made a prior arrangement with the Clerk to speak under Public Participation (Agenda item 6). Email & tel no. below.

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

1. Welcome by the Chairman to this online meeting of Westerleigh Parish Council
2. Apologies for absence
3. Declarations of Interest under the Localism Act 2011
4. Reports from South Gloucestershire Councillors on matters relating to the Parish
5. Pre-arranged items from members of Public
6. Council to approve Minutes of Full Parish Council meeting held on 4th May 2020 [Download here](#)
7. Clerk to introduce applicant for vacant Cllr role and the applicant to make statement of interest in role
8. Clerk/RFO to report on 2019/2020 Finances
9. Council to note receipt of the AGAR 2019-20 Addendum – Coronavirus emergency regulation changes
10. Council to approve Section 1 of the Annual Return – Annual Governance Statement 2019/20 for Westerleigh PC
11. Council to receive Internal Audit report April 2020
12. Council to approve accounts for the year ending 31st March 2020
13. Council to approve section 2 of the Annual Return – Accounting Statement 2019/20 for Westerleigh PC
14. Council to approve Period for the Exercise of Public Rights for 2019/20 Accounts
15. Council to receive information or consider/approve matters relating to Bitterwell Lake
16. Council to receive information or consider/approve matters relating to the Chalet site
17. Council to receive update on PWLB loan application and approve any matters arising
18. Council to receive information on matters relating to 20/21 Finance & Accounts
 - End of May 2020 Bank statements, reconciliation, lists of payments and income;
 - Details of Grants approved/paid during April/May 2020
 - Details of Year 5 Annual Insurance renewal with Zurich
19. Council to consider RESOLUTION to continue with Delegated Powers to the Clerk
20. Council to consider RESOLUTION to continue dealing with Planning Applications by email with the Clerk

Public should be aware that Planning Applications in the Parish are listed on:
<http://www.westerleighparishcouncil.org.uk/parishioners-planning/>
21. Consultations

Public Consultation: [Council Plan 2020](#) Deadline July 26th 2020
<https://consultations.southglos.gov.uk/consult.ti/CP20/consultationHome>
22. Council to receive any other updates and consider/approve any other items the Clerk needs to discuss with Full Council
23. Items considered urgent or exempt by the Chairman
24. Dates of future Parish Council meetings and additional Committee meetings