

# WESTERLEIGH PARISH COUNCIL



## NOTICE OF MEETING

**Parish Councillors are hereby summoned to attend an online meeting of Westerleigh Parish Council taking place on Monday May 4<sup>th</sup> at 7pm**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

## AGENDA

Please use the link below to join the Zoom meeting using Zoom software.

<https://us04web.zoom.us/j/76158767803?pwd=SG5wdnR6bitTZkVkTWVqaWY4Q1gxZDZ09>

Meeting ID: 761 5876 7803

Password: 5jbnNw

### Members of the Public

**Any member of the public wishing to join the meeting should join, activate their video camera and remain 'on mute' unless they have made a prior arrangement with the Clerk to speak under Public Participation (Agenda item 6). Email & tel no. below.**

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

1. Welcome by the Chairman to the first online meeting of Westerleigh Parish Council
2. Apologies for absence
3. Declarations of Interest under the Localism Act 2011
4. Council to resolve to hold online meetings as necessary to transact the business of the Parish Council
5. Reports from South Gloucestershire Councillors on matters relating to the Parish

### **Frampton Cotterell and Coalpit Heath Covid-19 Community Support Group**

This Community Support Group was set up in mid-March by a local resident. Soon afterwards a small group of residents, councillors and other community leaders came together to form a committee to co-ordinate over 230 people who came forward to volunteer. All 4,200+ homes in the two villages should have received a leaflet with an offer of help from a neighbour volunteer. The ethos is very much of neighbours helping neighbours. Volunteers are carrying out activities like getting essential food shopping, collecting prescriptions and phoning those who are isolated.

The group is registered in the South Glos Council directory of Covid-19 support groups (<https://beta.southglos.gov.uk/get-help-and-support-in-your-area/>). The committee, which includes all three ward councillors, has worked with local pharmacies, the Parish Councils, schools, GP practices, faith groups and shops to help support residents and is working with CVS South Gloucestershire, Southern Brooks and other local volunteer organisations.

There is a public Facebook page for sharing information (<https://www.facebook.com/covid19frampton/>) and a closed Facebook group for volunteers (<https://www.facebook.com/groups/270866773901288/>). The group can also be emailed at [COVID19FramptonAndCoalpit@gmail.com](mailto:COVID19FramptonAndCoalpit@gmail.com) or phoned on **07742 604988**

Please continue to check in with your neighbours to make sure they are ok. Some of the best stories of support are centred around a socially distanced chat or phone call and the coming together of neighbours. Please let us know via Facebook or email if there is anything the Committee can do to help you support your neighbours. This has been an amazing community effort and one we should all be immensely proud of.

### **New freephone number for COVID-19 related queries to South Glos Council**

South Gloucestershire Council have announced a new freephone number for queries about the council's Covid-19 response for those who do not have access to the council's website.

The number is **0800 953 7778** and it will be manned 8.45 a.m. to 5 p.m. Monday to Thursday and 8.45 a.m. to 4.30 p.m. each Friday. Trained contact centre staff will answer calls and provide information as well as directing

callers to the appropriate place for the help/support they require. This line is only for Covid-19-related queries. For all other telephone enquiries, please continue to use the main contact centre number - **01454 868009**

### **Member Award Funding 2020/21**

The 2020/21 MAF scheme is now open for applications. Please get in touch with us if you would like us to support your project. In response to the Covid-19 crisis South Gloucestershire Council has relaxed the rules for groups registered in its Covid-19 support group directory – the £250 minimum award has been removed and they do not have to have a constitution or other formal documents in place.

### **Badminton Road Resurfacing**

The section of Badminton Road between the Park Lane and Down Road junctions is due to be resurfaced on or after 18<sup>th</sup> May 2020. This will involve closing this section of road overnight (8 p.m. – 6 a.m.) and the work is expected to take 2 weeks. The road will only be closed when work is being carried out and signs are in place.

### **South Gloucestershire Local Plan 2020**

At the virtual Cabinet meeting on Monday 27<sup>th</sup> April the Local Plan Delivery Programme (LPDP) was discussed. The [LPDP Update April 2020 – March 2023](#) sets the council's planning policy work programme for the next three years. It is hoped that, whilst the current COVID-19 pandemic may impact the delivery timetable, a series of public consultation stages will begin this year leading to a final version of the new Local Plan being submitted to the Government for inspection in 2023.

### **Planning**

We have referred PT18/4319/O (an application to demolish the current bungalow at 6 Bell Road, Coalpit Heath and build 2 semi-detached houses and 1 detached house) to the Development Management Committee. The site itself is the civil parish of Frampton Cotterell but would have an impact upon the Grade II listed St Saviour's Church in the civil parish of Westerleigh. We share the Conservation Officer's significant concerns about the harm this would have upon the parish church of Coalpit Heath as a place of worship and a much cherished heritage asset.

6. [Pre-arranged items from members of Public](#)
7. [Council to Approve Minutes of Parish Council meeting held on 9th March 2020](#) [Download here](#)
8. [Council to note receipt of F & GP Committee Minutes of 23<sup>rd</sup> March 2020](#) [Download here](#)
9. [Council to receive information or consider/approve matters relating to Bitterwell Lake](#)
10. [Council to receive information or consider/approve matters relating to The Chalet](#)
11. [All members of Full Council to clarify Application for Public Works Board Loan and RESOLVE to start the application seeking Secretary of State approval](#)
  - 11.1 To receive and approve Report to Council & Budget
  - 11.2 To approve the application to seek approval from the Secretary of State via ALCA
  - 11.3 To submit the approved application to PWLB
12. [Council to receive information on matters relating to Finance & Accounts](#)

End of April Bank reconciliation;  
Progress with Internal Audit  
Progress with Annual Governance & Accountability Return for Intermediate External Audit
13. [Council to consider RESOLUTION to continue with Delegated Powers to the Clerk](#)
14. [Council to consider RESOLUTION to continue dealing with Planning Applications by email with the Clerk](#)

Public should be aware that Planning Applications in the Parish are listed on <http://www.westerleighparishcouncil.org.uk/parishioners-planning/>
15. [Council to consider any other urgent items the Clerk needs to discuss with Full Council](#)
16. [Items considered urgent or exempt by the Chairman](#)
17. [Dates of future Parish Council meetings and additional Committee meetings](#)

TBA - Full Council meeting in order to receive Finance Report and approve accounts and Annual Governance & Accountability Return and Period of Exercise of Public Rights (to inspect accounts)