



NOTICE OF MEETING

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE of Westerleigh Parish Council will be held at	Manor Hall, Coalpit Heath
On:	Wed Jan 3rd 2018
Commencing:	7.15pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.

Emergency Evacuation Procedure

In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.

AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

1. Apologies for absence
2. Declarations of Interest under the Localism Act 2011
3. To approve the Minutes of the last F & GP meeting Nov 22nd 2017
4. Committee to receive Correspondence
 SGC Notification of Approved Council Tax Base 2018/19, Provisional Local Council Tax Reduction Support Grant & Special Expenses
 PKF Littlejohn 2017/18 External Auditor Update - details of a training webinar on 23 January
5. Committee to receive Bank Reconciliation for Dec 2017
6. Committee to review forecast for 2017/18 expenditure
7. Committee to receive the Minutes of the E & L Committee 6.12.17
8. Committee to consider 2018/19 budget including amounts for E & L projects
9. Committee to approve sign off for Notification of 2018/2019 Precept on Billing Authority
10. Committee to approve payment of accounts
11. Committee to consider requirements for GDPR
12. Items considered urgent or exempt by the Chair
13. Agenda items for next F & GP meeting
 Approval of 2018/19 Budget
14. Date of next F & GP Committee meeting