

WESTERLEIGH PARISH COUNCIL



NOTICE OF MEETING

A meeting of the FINANCE & GENERAL PURPOSES COMMITTEE of Westerleigh Parish Council will be held at	Manor Hall, Coalpit Heath Red Brick Annexe
On:	Monday 29 th April 2019
Commencing:	7.15pm
Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human Rights.	

Emergency Evacuation Procedure

In the event of a fire alarm or other emergency please exit the Hall via the nearest marked fire exit or safest evacuation route and meet at the designated assembly point outside the building.

AGENDA

PLEASE NOTE: IN ACCORDANCE WITH COUNCIL MINUTE ITEM 1910 THIS MEETING MAY BE RECORDED AS AN AIDE MEMOIRE UNTIL SUCH TIME THE WRITTEN MINUTES ARE APPROVED. THIS RECORDING WILL THEN BE DELETED. [Ref: standing orders item 3j]

- Apologies for absence
- Declarations of Interest under the Localism Act 2011
- To approve the Minutes of the last F & GP meeting 28.1.2019
- Committee to receive Bank Reconciliations for Jan – March 2019 (EOY)
- Committee to receive information on income for period Jan-March 2019 & April 2019 (to 29.4.19)
- Committee to receive End of Year Income & Expenditure vs Budgets information
- Committee to receive 2019/2020 Budget with EOY updates
- Committee to receive updated Says Court Community Benefit Statement
- Committee to approve updated Asset Register
- Committee to receive any other finance information/requests from the Clerk/RFO and approve if necessary
 - Internal audit info and EOY accounts progress
 - Banking & mandate information
 - External audit information including timescales & attention to two matters arising from last year's completion
 - VAT refund information
- Committee to consider any planning applications needing attention including:
 - P19/3645/F Erection of a first floor side extension to form additional living accommodation. Installation of 2no dormers and 2no roof lights to facilitate loft conversion. (Re-submission of P19/0069/F). Kilminster House Westerleigh Road Westerleigh Bristol BS37 8QP
 - P19/3869/F Erection of 1 No. stable block and change of use of land from agricultural to equestrian (sui generis) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Church Leaze Farm Henfield Road Coalpit Heath Bristol South Gloucestershire BS36 2UY
 - P19/3950/F Demolition of welfare units. Installation of external cladding. Units M1 -M6 Lawrence Drive Yate Bristol South Gloucestershire BS37 5PG
- Committee to approve payment of accounts
- Committee to note correspondence
 - Avon Pension Fund
 - W Of E JSP Examination - Hearings Information
 - CIL benefit payable from SGC to WPC 2019/2020
- Items considered urgent or exempt by the Chair
 - To approve Exempt Minutes of F & GP meeting 28.1.2019
 - Committee to consider Fishing Licence legal document update
- Date of next meeting: Annual PC Meeting May 13th 2019 Manor Hall Coalpit Heath 7.15pm