

ENVIRONMENT & LEISURE COMMITTEE MEETING

Monday 28th March 2022 Manor Hall Red brick annexe 7pm

MINUTES

Present: Cllr Goddard (Chair) Cllr R McCullough Cllr Clark Cllr Di-Duca Cllr Hill Cllr Taylor Cllr Kelliher
Clerk: S Simmons Deputy Clerk: R Davis

188. Apologies for absence

Accepted from Cllr J Lean

189. Declarations of Interest under the Localism Act 2011

None

190. Council to review & consider any necessary Planning Applications

None

191. Committee to discuss Variation Premises Licence Application - South Glos Show, Windmill Fishery, Westerleigh Road, Henfield, BS37 8QZ – deadline 29th March 2022

The Deputy Clerk confirmed that an OBJECTION has been submitted to the Licensing team as follows:

Westerleigh Parish Council objects to the variation application to increase the times permitted for live music, recorded music, sale of alcohol, late night refreshment and performances of dance to 1:00am on the Friday and Saturday and 23:00 on the Sunday to allow the South Gloucestershire Show to take place on the site. It also objects to the proposed later opening times to the public (until 23:59 on the Friday, Saturday and Sunday.)

The previous variation application (from 2013) was for opening to the public until 21:00 only on the Saturday and Sunday, with music, dance performances and the sale of alcohol to the public finishing at 21:00.

The Council objects to extending the event and the above activities beyond 21:00. Extending the event until to the early hours of the morning will have an unacceptable impact upon people living nearby. The Council is particularly concerned about noise, the amount of traffic, lack of public transport and road safety.

Keeping to the previously approved time of 21:00 would minimise noise disturbance for local residents from the music and vehicles leaving the site late at night. A 21:00 finish time will also give the organisers time to clean up the site thoroughly and dispose of litter.

The Council does not object to extending opening until 21:00 on the Friday.

192. Pre-arranged items from members of public

None

193. Committee To approve Minutes of E & L Committee meeting October 21st 2021

Unanimously APPROVED by those that had been present and signed by the Chair.

194. Committee to receive figures on relevant community benefit budgets

The Clerk gave an overview of the approximate values of the Community Benefit fund pots for 2021/22 and as the new 22/23 Financial Year amounts are added. This is subject to confirmation when exact figures known during April.*

Solar Farm benefit pot	Spent to 28/3/22	£10,113	Available 22/23	£73933.93
LNAP	Spent to 28/3/22	£315	Available 22/23	£4685
CIL/S106 benefit pot	Spent to 28/3/22	£43390.42	Available 22/23	£71376.15*

* Assumes £48000 received in April 2022

S137	Spent to 28/3/22	£3281.92	Available 22/23	£15000
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£1696 of Community Benefit money has been committed to the FACE Youth Feasibility Study

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A question arose about notification of further S106 money arising from PT17/0215/O– Blackberry Park, Park Lane, Coalpit Heath for Westerleigh Playing Field only. As no further outdoor sports money being required for WPF by the PC no further application will be made. (This is separate to the percentage the PC receives anyway).

195. Committee to discuss LOCAL AREA NATURE PLAN progress and any future projects needing approval including:

An Engagement event will take place at Westerleigh Village Hall on April 19th – 2pm – 6.30pm. Cllr Goddard, Cllr Lean and Cllr Taylor will host the event with support from the Clerk and Deputy. Avon Wildlife Trust has been invited (awaiting response). Attendees will be asked for feedback on how to encourage nature and wildlife on parish council owned land (Westerleigh Playing Field, the Pound, Pansy Vale and Newman's Field) and what residents/ landowners can do on their own land. A short questionnaire will be handed out to attendees, who will be asked to provide contact details/ consent for future Nature Plan related communications subject to GDPR conditions.

The Deputy Clerk will create a flyer/poster for distribution in the village. Anyone with email/WhatsApp contacts is asked to share this when received. Cllr Goddard to arrange local promotion points eg pubs, windows etc

Packets of seeds to be considered to give to attendees.

196. Committee to discuss LITTER & SGC possible joint project

Following discussions in 2021 with SGC (Alison Richards) about Litter no real solutions have so far been found to our litter issues.

SGC reported in January: "Unfortunately the Maidstone Car Litter Camera trial was not successful – during the initial trial period the camera did not identify a single vehicle littering. Changes have been made to the software and the trial has been extended."

Some Keep Britain Tidy sign artwork packages were supplied but not thought suitable for this rural environment.

The Clerk was asked to get contact details for the Maidstone trial.

Litter hotspots were commented on near the viaduct on Badminton Rd – Councillors (and residents) should use the Report It on SGC website for problem areas – the more that get reported the better.

197. Committee to discuss/approve progress with ongoing projects including:

- Tree Works
Wotton Tree Consultancy have been commissioned to carry out the 2022 Tree Survey of Parish areas as in two previous years.
- Large Fishing Platform Handrail
BDAA have asked for this safety feature and compliance is recommended for future consideration of funds. The current idea from HP Building Services/Almondsbury Forge is not acceptable and the Clerk will discuss an option for permanent timber sides with removable poles across the front with the Lake Manager and James of HP.
- Parish Council bus stop refurbishments
Clerk to query this with contractor CRB.
- Avon Wildlife Trust at Says Court Farm
Zoom call booked for 6.30pm on Thursday April 7th to discuss activities & funding for coming years. Cllr McCullough to Chair the call.

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- Signage at Bitterwell Lake
The outcome of discussions was to obtain quotes for 3 signs for the Bitterwell/Henfield Hall/Newman Field areas. (Entrances to two car parks and entrance to field.)
Draft designs to be worked up for approval and quotes from Sprint Print.
- Outstanding installation of path at Lake
To note that £924 was already agreed with HP Building Services for the path on Ram Hill side of the lake, at the time of the first set of platforms.

198. Committee to receive details of Bin Audit, progress and recommendations for Approval where necessary

The Deputy Clerk had circulated an Audit Report linked to a mapping tool of Parish bins.

Suggested Policy:

It was agreed that all replacement/ new bins will be the dual use Broxap Derby bin in green unless

- (i) the site is not suitable/ it needs to be a post-fitting bin
- ii) installation of a dual use bin might reasonably be expected to encourage fly-tipping/ household use
- iii) the bin is next to a bench so requires a lid to avoid smells, in which cases a Broxap green dog bin will be considered.

Bins will be fitted by the existing contractor, CRB.

It was also agreed that vinyl branding stickers with the text 'Westerleigh and Coalpit Heath Parish Council' be applied to all new bins, and existing bins in good condition.

New & Replacements

It was agreed that seven replacement bins will be purchased.

Six new bins were suggested subject to checking sites and obtaining licences (where required).

Suggested locations for new bins are:

- Mays Hill triangle
- Junction of Serridge Lane/Henfield Road
- Near southern junction of Henfield Road/ Ram Hill
- End of the cycle path at the junction of Westerleigh Road/ Broad Lane
- Roundways (on field side – ownership to be checked)

Also Deputy Clerk to investigate with SGC to put one/two alongside the footpath from Blackberry Park (S106 PROW improvement funding could be used).

It was also requested that the dog bin at the entrance to Newman's Field from Henfield Hall car park, be moved down the slope, off the mud, to the edge of the car park.

The Committee APPROVED £10,000 of CIL/S106 pot to be ringfenced for BINS

199. Committee to discuss future project ideas in response to Deputy Clerks request

The ideas fell under several categories:

Nature and biodiversity

- Wildflower meadow in the grassed area of the Pound Westerleigh and a bug hotel
- More community fruit trees/ bushes
- Pond for Westerleigh
- Grants to the local junior school for wildlife projects e.g. bug hotels, compost heap

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- Hedgehog starter packs for residents to encourage hedgehogs in their gardens
- Wildflower seeds/ vegetable seeds for children/ schools in the parish with an information pack to explain the benefits of growing

Organisations to link up with and encourage to apply for grants

- Xmas tree group for Coalpit Heath
- Planters and bee-friendly planting for Coalpit Heath, linked to marking the village centre around the Badminton Road/ Henfield Road/ Beesmoor Road crossroads – CG to contact WI
- Green Community Transport - Community transport provider to run a weekly bus service from Westerleigh to Yate
- Teen holiday programmes, depending on the findings of the FACE youth provision feasibility study (approved by Full Council 14.03.22).

Paper promotions – Frome Valley Voice full page quarterly parish council article; Walking guides;

Capital project ideas

- Outdoor classroom at Newman's Field & toilets associated, extended path
- Xmas Lights for the Badminton Road
- Solar panels on structures, inviting grant applications from community buildings and linking with energy audits being carried out by volunteers
- Speed indicator signs, fixed or mobile
- Accessible play equipment suitable for children with disabilities at Westerleigh Playing Field and Newman's Field
- Adult outdoor gym equipment (gain feedback from Charfield Memorial Hall where this was installed in 2021)
- Mayawaki Mini Forest on Mays Hill triangle as per Tytherington example (see <https://bristoltreeforum.org/btf-2020-newsletter/miyawaki-or-tiny-forests/>)
- Water "Refill" stations as per Frampton Cotterell example
- More defibrillators e.g. St Saviours/Ring O Bells
- Parish Notice Board on new Blackberry Park estate

It was agreed that the LNAP sub group would review the projects falling into the nature and biodiversity category, for inclusion in the developing Local Nature Action Plan.

A follow up E & L meeting is suggested before prioritising the list and carrying out further research to add detail to each project suggestion and compile a draft plan of potential projects.

200. Committee to discuss projects at Bitterwell Lake from Lake Managers ideas including:

The Clerk has received several quotes from Paul/HP Building/Wildwood Carving relating to the Lake managers ideas for works at the Lake as follows:

Additional platforms, additional Paths, seating area, and Tree carving

The quote from Wildwood Carving of £6500, whilst a beautiful idea, was considered an unnecessary expense for the PC with an unknown lifespan. A memorial woodland would be considered which would also add to the LNAP objectives.

The quotes for the platforms/seating/paths will be discussed at a Lake sub-group site visit with the Lake Manager.

It should be noted that the cost levels would require comparison quotes to be obtained.

201. Committee to consider/approve any other items considered necessary by Clerk including Wessex Water at Bitterwell Lake/Ram Hill (mid Feb to early May)

Prior to this meeting the Lake sub-group met with the Lake Manager to discuss the financial impact on his business. A claim will be worked out for submission to WW when the work is finished. He has all comparison figures to make this a clear claim. The Clerk will meet with him to gather the evidence once the work is completed. It was agreed that the £416.67 licence fee due this week could be waived as the

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PC recognise the difficulties this has caused.

Old laptop donation to DigiLocal

The Clerk confirmed that after having the disc wiped the old laptop has been donated to DigiLocal for onward use to a deserving cause.

Change to Localism Charges for Grass Cutting

After receiving a map of verges and green spaces to help the LNAP process the Deputy Clerk spotted that WPC have been paying for some Emersons Green spaces. The current charge has been recalculated and is almost £40 per quarter less, and a payment for previous years will be sought.

Protecting edge of top car park.

As part of ensuring safe parking in the top car park at Bitterwell Lake consideration was given to placing more sleepers along the edge. This was APPROVED. The Clerk will get a quote from CRB.

202. Items considered urgent or exempt by the Chair

The Chair of the Parish Council Cllr Rob McCullough raised the topic of the SGC Consultation:

Yate, Chipping Sodbury, A432 and A4174 improvements

The concern is that whilst Yate and Bristol residents at either end of this scheme may think the plans are positive, the effect on Badminton Road and Coalpit Heath residents coming out onto Badminton Road could be substantial. As much publicity of this Consultation needs to be sought and given as possible. It is now on the PC website and Facebook page. The Parish Council will formulate a comment at the next meeting on April 11th. The deadline is April 20th.

There is a Public Consultation event at The Miners Club on 4th April from 3pm-6.30pm.

203. Dates of future meetings

April 11th Manor Hall 7pm Annual Parish Meeting followed by Full Parish Council meeting.

The meeting closed at 9.10pm