

WESTERLEIGH PARISH COUNCIL
Full Parish Council Meeting Monday March 14th 7pm Westerleigh Village Hall

Present:

Cllr R McCullough (Chair) Cllr J Lean (Vice Chair) Cllr B Taylor Cllr T Clark Cllr K Kelliher Cllr C Goddard

Clerk S Simmons Deputy Clerk R Davis

7 members of public; District Cllr Ben Stokes arrived at 7.35pm

3120. Welcome & Introduction

Cllr McCullough welcomed everyone to the March Parish Council meeting and explained it was a very full agenda.

3121. Apologies for absence

Received and accepted from Cllr Young and Cllr Di-Duca

3122. Declarations of Interest under the Localism Act 2011 relating to this meeting

Cllr Kelliher for planning item P21/04763/F; Cllr Clark a standing DoI due to his position on the SGC planning management committee; Cllr Lean for Swift sports coaching;

3123. Council to consider co-option of new member for Coalpit Heath ward of Parish Council

(a) Adam Hill introduced himself to the Parish Councillors explaining why he is wishing to be elected as a Cllr for the Coalpit Heath ward with a particular connection to the Blackberry Park area.

(b) The Chair asked the public to leave whilst a discussion was had about co-option.

(c) The public returned and a RESOLUTION to co-opt Adam Hill was unanimously APPROVED.

(d) Adam Hill was duly invited to join the Parish Council around the table.

3124. Co-opted new Councillor to sign Acceptance of Office

Cllr Hill signed the Declaration of Office with the Clerk.

The Chair briefly outlined the need to check emails and respond as requested by Clerk or Deputy.

The Clerk explained the need for a dedicated Cllr email address.

3125. Reports from South Gloucestershire Councillors on matters relating to the Parish

The report is attached as Appendix 1

There were no questions arising. The Local Plan Phase 2 Consultation deadline was clarified as extended to April 4th 2022.

3126. Pre-arranged items from members of Public

A member of public attended to discuss his planning application P22/01079/F so the meeting moved to the next item which included this.

3127. PLANNING:

(a) Council to NOTE comments submitted since last meeting

The Chair covered the list of applications which has been commented on by the Parish Council under the standing orders arrangement. The list is attached as Appendix 2.

(b) Council to discuss/comment on any necessary Planning Applications or other Planning Matters including:

(i) P22/01079/F Land Adjacent To 91 The Causeway Coalpit Heath BS36 2PG

The applicant outlined his thoughts on his Self-Build 4 bed house that this application relates to, in order to give more context to the Parish Council.

It was clarified that the comments made by the PC only form part of the list of comments that SGC will consider in deciding the application.

The Parish Council position is that it does not object to the building itself but it has questions/concerns in regard to access and visibility issues, and the level of amenity space for the new home and the existing home that would be affected by the development. The Deputy Clerk will submit the comments to the SGC portal and place on our Parish Council website.

(ii) Notification of Appeal P21/04763/F Land to the rear of 161 Roundways Coalpit Heath BS36 2LU

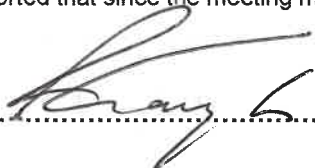
The Parish Council had originally had no objection to the application and therefore no further representation was deemed necessary.

3128. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

(a) Report from Cllr McCullough relating to drainage issues on boundary of Blackberry Park

The report is attached as Appendix 3.

Cllr McCullough reported that since the meeting more soil has been piled so further monitoring is essential.



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3129. Council to receive update on new Scout building at Serridge Lane from the District Commissioner of Cotswold Edge Scout District

Dean Ashpole Chapman gave a progress update and explained why during the project costs had increased. He invited Cllrs to look at the new building. He confirmed that Parish Council use of the building would be free. The building will provide a community hub with much greater potential for use by groups than just as a Scouting base. Since sending the recent Grant Application to this PC a further £2000 has been given by Dodington Parish Council. (Post meeting note – Dean has confirmed that the Dodington grant was already accounted for and that it was actually The Albert Hunt Trust that have donated the £2000)

3130. Council to consider Grant Application for new Scout Building from Cotswold Edge Scout District

The Parish Council discussed the Grant Application which was submitted at £13,325.53 (the shortfall on Dean's spreadsheet). Discussion followed which included the value to young people and wider groups, especially with all the young families who have recently moved to Blackberry Park, and the match with the use of CIL/S106 funds. Considering the grant from Dodington PC (see previous Minute 3129) the Council RESOLVED to provide a grant of £11,325.53 from the CIL/S106 budget.

Dean thanked the Parish Council and confirmed that this Parish Council would have free use of the building for meetings and that Parish residents would receive a discount for bookings (subject to a policy being formulated).

3131. Council to receive information on The Edventure® Project C.I.C

Kim Vallis from The Edventure Project CIC gave a short overview of the new organisation and had provided a presentation to Cllrs ahead of the meeting. This can be found [HERE](#). The group will be utilising the new Scout building mentioned above once it is ready for use. Kim hopes to raise funds for training and equipment. The Clerk explained that the status of the organisation would need to be looked at to see if future grant applications from this Parish Council were possible, due to the legal limitations of what can and can't be funded.

3132. Council to Approve Minutes of Parish Council meeting held on Feb 10th 2022

APPROVED with a small change to Minute 3104

From: Cllr Young reported that a site visit has been arranged at Blackberry Park to discuss some drainage issues affecting nearby existing homes caused by pile up of soil and raising of ground.

To: Cllr Young reported that a site visit can hopefully be arranged at Blackberry Park to discuss some drainage issues affecting nearby existing homes caused by pile up of soil and raising of ground.

This meeting has now taken place as reported in Minute 3128.

3133. Council to NOTE Minutes of F & GP Meeting 1.3.2022

NOTED

3134. Full Council to RATIFY decisions taken at the F & GP meeting 1.3.2022 including:

Updated Budget for 2022/23; Opening of new bank account to get more FSCS cover and amount to transfer; Signatories on Bank accounts; Allocation of £5000 for LNAP.

All the decisions contained in the F&GP meeting of 1.3.2022 were RATIFIED unanimously.

3135. Council to discuss update of Traffic Management Request Scheme for Henfield Road/Roundways parking issues

See APPENDIX 4 for the report from the Deputy Clerk

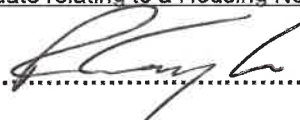
There was concern that not everyone had appreciated this will facilitate MORE parking not less.

The Parish Council voted unanimously to SUBMIT the Traffic Management Request to SGC.

3136. Council to receive updates or discuss issues in relation to WESSEX WATER at Ram Hill

Henfield Hall and Bitterwell Lake always remain open and accessible during this work. The Deputy Clerk reported that initial signage problems and access problems and been quickly rectified and a SGC traffic management officer had attended at short notice which was very helpful. The Lake Manager has monitored/reported the impact on the Lake and Fishing and the Parish Council will address his concerns once the work is completed. The Deputy Clerk is visiting the site once a week at least and the cooperation by Wessex Water has been very good. The work moves further away from the Lake in the next couple of weeks so impact should be reduced. Cllr McCullough reminded the PC of the need for clearer permanent signage at both car parks in Ram Hill to indicate the lake, hall and recreation field. This will be added to the E & L list of items for discussion.

3137. Council to receive update relating to a Housing Needs Survey for Westerleigh ward of this Parish Council



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The Clerk reported that the initial creation of the survey has progressed well and support is being received from SGC (Peter Heffernan) who understands the need for this to be a Parish led survey. The cover letter needs to be written and the survey formatted for SNAP analysis prior to distribution within the Westerleigh ward. A link will be available on our website as well as paper copies. Response levels of other surveys have been in the range 25% to 33% and we are confident of similar levels or higher from Westerleigh.

3138. Council to consider additional AWT funding request for current year from Says Court Farm agreement

AWT received their last funds from WPC in December 2019 when £3000 was allocated.

This amount was not renewed during the COVID pandemic so has lasted throughout 2020 and 2021 when some events took place, and a new info board was installed. We have a new local AWT officer, George Cook, who has coordinated the program of events. This grant application is to cover a shortfall in the project costs for the current financial year of £855.

The Council voted unanimously to award this amount.

3139. Council to consider AWT funding proposals for future years from Says Court Farm agreement

The Parish Council still don't feel the proposal covers what they are looking for and doesn't demonstrate benefits to a wide enough range of our residents. It also omits any kind of planting or natural enhancement of areas within Says Court or wider spaces across the Parish. The PC wondered how AWT and the landowner liaise on projects. The Clerk suggested a Zoom meeting with the AWT organiser and this was agreed as a good way forward.

3140. Council to consider funding future childrens holiday activities run by Swift Sports Coaching

During the current financial year Westerleigh Parish Council has funded 22 days of holiday activities for children living in the Parish of Westerleigh & Coalpit Heath. 91 children attended the recent February 2022 activity days.

The suggestion is to fund the same number of days (22) in the next financial year from the Community Benefit money provided by the Says Court solar farm agreement. The cost is £400 per day and the scheme organisers utilise the Government Holiday & Activities Food Programme (HAF)

The Parish Council voted unanimously to APPROVE this, with days allocated as follows:

Easter holidays 2022 (already approved)	4 days
All half term holidays (Summer, Autumn & Spring)	2 days per holiday
Summer holidays 2022	12 days
Easter holidays 2023	4 days

3141. Correspondence/Communication with Westerleigh Parish Council:

From SGC:

BADMINTON ROAD AND STATION ROAD, YATE (PROHIBITION AND RESTRICTION OF WAITING) EXPERIMENTAL ORDERS 2020 & SUBSEQUENT VARIATION

PT.7240 Nibley Lane, Westerleigh - Temporary Road Closure – 2 days after 25th April

PT.7222 - E scooter trial

The reason for a trial was questioned. Cllr Stokes explained that SGC wanted a year of data post-COVID for analysis. See <https://beta.southglos.gov.uk/e-scooters-trial> for more information.

Notification of extension of Local Plan consultation deadline to April 4th

Other received items

NALC/ALCA/SLCC National Pay Award & new Pay Scales

DEFRA (Footpath between Broad Lane and Frog Lane, Coalpit Heath) Definitive Map and Statement Modification Order 2019

Joint Cycleway Group Minutes

Notification of the closure of Shireway Community Centre

3142. Council to receive update on Youth Provision feasibility study from FACE

FACE have accepted the commission to carry out the Feasibility Study as proposed to WPC and to report back in

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July.

3143. Council to receive information from Clerk regarding ongoing matters and approval where relevant, including

Project/works update

The new bench seat has been installed at Westerleigh Playing Field in place of a very dilapidated timber log seat. The log seat has been repurposed towards the creation of a Bug Hotel which is in place at the bottom of the field. Other project discussions including proposals from the Lake will be covered at the E & L meeting on March 28th.

Update on CPR training

WPC has now organised 6 sessions of CPR training – 2 at each location where the Parish Council have installed defibrillators. A total of 45 people have participated in the training. Thanks go to Robert Cole, Cllr McCullough and Cllr Taylor for their time and help with putting these sessions on, and to the venues which allowed the sessions to take place with no charges for room hire.

2022 Tree survey

As part of our programme of monitoring and dealing with Ash Die-back a quote from Wotton Tree Consultancy for our third annual Tree Survey has been received. The fee proposal is £465. The Clerk asked for approval to commission this survey and the vote was unanimously to give APPROVAL.

3144. Council to consider responses to the following SGC CONSULTATIONS:

- (a) Sustainability Appraisal: Local Plan 2022 Phase 2
- (b) SGC LOCAL PLAN: 6 weeks from 7 February to 4 April 2022.

The nature of the format of these Consultations – following numerous links rather than a single document - makes them hard to engage with. Lengthy discussions were had on the two parts of the Local Plan Consultation above. The responses will therefore include a list of priorities for this Parish. The Clerk will prepare these documents of responses and thoughts for approval by Cllrs. If needed this can be finalised at the E & L meeting on March 28th to meet the deadline for submission of April 4th.

3145. Items considered urgent or exempt by the Chairman

- (a) Variation Premises Licence Application - South Glos Show, Windmill Fishery, Westerleigh Road, Henfield, BS37 8QZ

There are concerns from residents in regard to this Show licence application which include:

Noise	Amount of traffic	Road safety issues
Damage to environment	Lack of transport	Footpath restriction issues
Impact on wildlife	Lack of parking	Lack of lighting

In addition, Cllrs are concerned at the hours of operation, and the litter issues that will arise as well as the overall Licensing process which makes it difficult to compare a new application with a past application, and the confusion over who can make an objection.

The Deputy Clerk agreed to investigate this and get the previous licence. Concerned residents should note that the deadline for comments is March 29th. Comments should be sent to licensing@southglos.gov.uk quoting the Premises Licence Number 098450

- (b) The Ukraine situation

This Parish Council had considered a donation to the Disasters Emergency Committee for their Ukraine appeal however advice came through saying this was not possible. The Council is able to share information on our Facebook Page enabling others to support efforts.

In place of this a donation to a foodbank was suggested however it was felt that requests should come as Grant Applications from those organisations such as The Trussell Trust who run Yate foodbank.

Cllr Kelliher asked about emergency vouchers for electricity and Cllr Ben Stokes said that these are available by contacting SGC or the Citizens advice bureau. See <https://beta.southglos.gov.uk/welfare-grant-scheme/>

3146. Dates of future Full Parish council meetings

Monday March 28th E & L Committee meeting 7pm Manor Hall red brick annexe

Monday April 11th ANNUAL PARISH MEETING 7pm Manor Hall followed by the Full Parish Council meeting



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The meeting closed at 8.57pm

A handwritten signature in black ink, appearing to read "R. Gray", written over a dotted line.A handwritten date "11 April 2022" in black ink, written over a dotted line.

APPENDIX 1

Westerleigh Parish Council – District Councillors’ Report

Monday 14th March 2021

South Gloucestershire Council Sets Its Budget for 2022/23

South Gloucestershire Council has agreed its Budget for 2022/23, which outlines plans to spend £259.5 million, focussed on protecting and improving frontline services to deliver the support residents and businesses need to thrive into the future. Additionally, the Capital programme for the coming year will allocate almost £140.5 million in 2022/23.

The council has been able to produce a balanced budget for the next four years and has limited Council Tax rises to 2.99%. The move includes a ring-fenced 1% increase to help fund adult social care services and 1.99% allocated to all other council services. This means the South Gloucestershire Council element of Council Tax for a Band D property for 2022/23 will be £1,668.64. This is an increase of £48.45 per year (the equivalent to 93p per week).

Authority	2021/22	2022/23
South Gloucestershire Council	+4.99%	+2.99%
Parish/Town Council precept (average)	+1.56%	+4.47%
Avon and Somerset Police and Crime Commissioner	+5.88%	+4.15%
Avon Fire Authority	+1.99%	+1.99%
Total (average)	+4.83%	+3.15%

For a Band D property in Frampton Cotterell ward the council tax bill breaks down respectively as follows:

Parish	2021/22		2022/23	
	Parish Precept	Total Council Tax	Parish Precept	Total Council Tax
Frampton Cotterell	£133.19	£2,063.94	£135.80	£2,124.87
Westerleigh	£58.46	£1,981.68	£58.47	£2,039.73
Iron Acton	£94.42	£2,014.54	£94.22	£2,072.41
Rangeworthy	£39.90	£1,962.74	£40.50	£2,021.42
Tytherington	£82.16	£2,009.57	£87.63	£2,072.74

The priority in producing the new budget has been to deliver on residents’ priorities, while ensuring the council maintains a sustainable financial position. Key investments include:

- An additional £639,000 will be invested into the street cleaning teams who work to ensure our communities are clean and attractive places to live and work.
- Further investment in new schools and school maintenance to ensure that we continue to have high quality places for our young people to learn and make the best start in life.
- More than £12 million to be invested in maintenance and improvements to the existing road network, including funding to tackle potholes, which are a major gripe of motorists and cyclists alike.
- £15.3 million extra investment in children’s services to protect the most vulnerable in our community by improving the way we work and by recruiting additional qualified staff.
- A £1 million Prevention fund, focussed on promoting Public Health messages so that more people can stay healthier for longer, by making positive lifestyle choices to reduce the risk of needing costly and disruptive hospital treatment or more acute support from social care services.
- An extension of the council’s Community Resilience Fund, which is designed to provide support to those who continue to be impacted by the Covid-19 pandemic, including those who may not have been eligible for previous Government support.

In a boost for transport infrastructure, which will promote sustainable travel as well as improving traffic flows by encouraging more alternative ways for people to get around the district, the budget also approves £21 million for the City Regional Sustainable Transport Settlement (CRSTS) programme, which will release £104.9 million for projects in South Gloucestershire. Those projects, to be delivered between 2022/23 and 2024/25, include:

- Public transport improvements along the A38 and A432 corridors
- A Park & Ride on the M32 (delivered in partnership with Bristol City Council and West of England Combined Authority)
- Charfield Station

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- Walking and cycling improvements (including along the Bristol Bath Railway Path)

Electric Vehicle Charging Point Consultation and Survey

Funding has been awarded to install publicly available electric vehicle (EV) charging points and two parking bays in Lower Stone Close, Frampton Cotterell. The consultation page erroneously states Lower Stone Close is in Coalpit Heath

The scheme is to provide a fast electric vehicle charger (which takes roughly 3 hours for an 80% charge) for use by everyone. To ensure that the charging spaces are not blocked by non-electric vehicles or by those not using the chargers, restrictions on the type of vehicle and length of stay are required. This is to ensure the space is available for those people who are charging their electric vehicle.

The proposed scheme proposes:

- To provide up to 2 fast charging bays for electric vehicles'
- To limit the length of stay at the fast charger to 4 hours.

The consultation runs until 2nd April. The detailed proposals can be found at <https://framptoncotterell.focusteam.org.uk/2022/03/09/charging-points-on-lower-stone-close/>.

Separately to this consultation South Gloucestershire Council is running a survey on improving residential access to electric vehicle charging facilities. The council intends to apply for the On-Street Residential Charge Point Scheme which provides funding to increase availability of plug-in vehicle charging points for people who do not have access to off-street parking and unable to charge an electric vehicle at home. The scheme will help the council to understand how it can support present and future demand for on-street charging.

The survey can be found at <https://southglos.researchfeedback.net/s/ORCPS> and closes on 25th March.

South Gloucestershire Council Local Plan Phase Two Consultation Extended

South Gloucestershire Council is in the process of developing a new Local Plan, which is the top-level planning document for the district, which establishes where we do and don't want to see new development in the future, and which will guide and shape the nature of growth in the district for the next decade. The plan should reflect the views and priorities of our communities.

The council is asking residents and stakeholders to contribute, over the next six weeks, to the next phase of the plan. They are asking for input from the community on a range of themes as part of our new Local Plan Phase 2 consultation:

- Future Homes – New and current residents, as well as those in future generations, will need sustainable, connected and affordable places to live. Sharing your views on where growth, change and protection might take place in or urban areas, and how we might approach rural growth
- Brownfield Development – Redeveloping individual sites and buildings in urban areas and market towns can be the most efficient use of these spaces for homes, employment and leisure and will be a key part of our Local Plan. The council wants to hear from residents about what changes and approaches might be required to make sure we make the best use of urban land
- Renewable Energy – We want to increase the local potential for generating low and zero carbon forms of energy. As part of the Local Plan, share your views on how we plan for renewable energy and where land might be used for renewable energy generation from solar and wind
- Land for jobs – Protecting spaces for work and businesses through our Local Plan will support a strong, responsive and competitive economy. The proposals we are setting out for consultation describe which urban employment sites could be protected and where choices could be made to change on our urban employment areas, to assist regeneration, encourage new forms of development and promote mixed use ideas and approaches
- Environment – Green spaces, cycle routes, rivers, parks and village greens all come together to create a network of green areas and corridors for people and wildlife. Find out, and share your views, on the proposed green infrastructure network.

All councils are required by law to have a Local Plan that sets out how they will accommodate growth and development in their area into the future. Government sets targets for the number of new homes, for example, that each local authority must plan to accommodate, but the role of the Local Plan is to reflect the priorities and aspirations of the local community so that growth can be delivered in a way that meets that area needs. As the highest level planning document for the district, it is important that residents and stakeholders understand its purpose and help to shape it.

You can read the Phase 2 consultation document and complete the online survey via our new Local Plan website: www.southglos.gov.uk/newlocalplan. The consultation closes on 14th March.

APPENDIX 2

Westerleigh Parish Council planning comments since the February 2022 meeting

[P22/00594/HH](#) | Demolition of existing garage. Erection of two storey side extension to form additional living accommodation. Erection of detached double garage with office above. | Woodlands 165 Henfield Road Coalpit Heath South Gloucestershire BS36 2UH

Westerleigh Parish Council has no objection.

[P22/00460/F](#) | Erection of 1no. detached garage. | 1 Woodside Road Coalpit Heath South Gloucestershire BS36 2QP

Westerleigh Parish Council has no objection.

[P22/00145/F](#) | Erection of a single storey side extension to form reception and treatment rooms (Class E). | Doctors Surgery 3 Church Lane Coalpit Heath South Gloucestershire BS36 2SR

Westerleigh Parish Council support this application.

[P21/08110/CLE](#) | Use of existing buildings (Units 1-3) as storage or distribution (Class B8). | Henfield Farm The Hollows Coalpit Heath South Gloucestershire BS36 2UU

Westerleigh Parish Council did not submit any comments

APPENDIX 3

REPORT FROM CLLR R McCULLOUGH RELATING TO BLACKBERRY PARK WORKS

I was contacted by a resident who lives just off of the WPC/FCPC boundary and whose garden backs on to the Blackberry Park development. Specifically, his garden backs onto the patch of the site that will be left to recreation/meadow in the long term.

As a result of the development works and the huge volume of material that has been moved from the housing phases onto this patch, he pointed out that his and his neighbours' gardens seemed to be holding water for the first time. I contacted Cllr Claire Young who managed to arrange a site meeting with Tristan Clark, Lynton Seymour (who has been working on drainage issues and planning for the site) and Lindsay Saunders (PROW officer) from SGC, as well as Matthew Ogley from Barratts.

We visited the resident's garden to see the water/saturation damage, as well as the loss of privacy caused by the new levels of the field behind.

According to Lynton the planning stages had not involved any specific drainage plans for the field as, following the end of development works, it should be left in the same state and contours as prior to any building works commencing (with no change in the height of the land). He was therefore surprised to see that the entire field has been raised by 2'-6' in height and seems to have been landscaped ready for topsoiling/seeding. The new levels make the field into a dome, meaning that half of the surface water drains the original way and the other half heads towards the line of houses on Blackberry Drive, causing new flood patches and saturation to their gardens.

Matthew seemed to think the current (new) contours were the finished ones but Lynton has emphasised that all of the material will need removing prior to the end of the works in order to restore the original drainage lines.

Barratts have been cooperative, filling one patch of flood water with stone/earth, and when we first raised the issue they put in place a ridge of earth/clay to try and mitigate the flooding issue. They also confirmed that any of the ten houses on Blackberry Drive who may be affected are encouraged to make contact with them for assistance with fixing/recompensating the problem. Claire will contact them to let them know what's been discussed and how they can contact Matthew.

The second issue, which has apparently been reported to PROW before, is the temporarily re-routed footpath. Whilst the building works goes on the PROW has been temporarily diverted around the outside of the field and the new fill/contouring has made an already wet patch very flooded as well as creating a couple of new flood patches along the narrow PROW. A year ago Lindsay had instructed Barratts to divert the temporary PROW around one of the floods but we witnessed what was essentially an impassable route. Agreeing that fixing this particular issue for the temporary route would be complex, Matthew promised that he will instead expedite the completion of the official PROW pathway so that it can be reinstated soon (and thereby walkers can avoid the boggy/flooded temporary one entirely).

We thanked Lynton, Lindsay, Matthew and Claire for their help with the issues. There had been a fear that the development works would finish and we would find rectifying the drainage/flooding issue would be very hard so it's encouraging that we have identified it while there is still time for it to be fixed.

A PDF showing the field layout, the direction of surface water prior to the works commencing, and the position currently can be found [HERE](#)



11 April 2022

APPENDIX 4

Update report – Traffic Management Request Scheme for Henfield Road/Roundways parking issues

1. Proposal & background

At its meeting on 10th February 2022 the Council agreed to consult local residents on a proposal to **request double yellow lines along the built-up side of Henfield Road/ Roundways. The double yellow lines would extend from the junction with Badminton Road along the length of the road, and around the junction corner with Henfield Rd, opposite the entrance to the Manor Hall.**

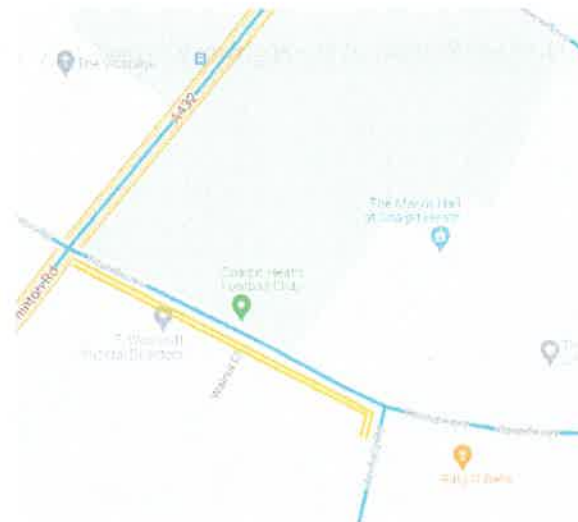
The proposal was put forward in response to increasing reports of issues with inconsiderate/ illegal parking **along the stretch of Roundways/ Henfield Road between the junction with the Badminton Road and the junction with Henfield Road. The issues occur primarily at weekends and to a lesser extent during the evenings, coinciding with when activities are taking place on the adjacent Manor School Field.**

The Council was first made aware of these issues in summer 2020 when Covid restrictions were eased and organised outdoor sport and exercise resumed on the Manor School Field. At a similar time Covid safety barriers were installed outside Manor School on Roundways, reducing the amount of on-street parking close to the field.

The police have been targeting this area for enforcement since autumn 2021; at the request of South Gloucestershire Council. They have requested that a more permanent solution is also considered; specifically advisory keep clear markings at the junction of Roundways and Henfield Road, as well as more permanent markings, such as waiting restrictions, along Roundways/ Henfield Road to ensure traffic is able to flow more freely.

An initial proposal to request double yellow lines along the field side of the road was rejected by the Parish Council at its February 2022 meeting. Reasons for placing double yellow lines on the built side rather than the field side included:

- More parking spaces would be available as no breaks required on field side
- Better visibility would be given to cars coming from off street parking at houses
- Single straight run down towards traffic lights
- No displacement caused as same number of vehicles (possibly more) could park as in current unrestricted area.



2. Consultation

The Deputy Clerk has drafted a Highways Investigation Scheme Request Form for the waiting restrictions described above, which must be submitted to South Gloucestershire Council. The initial draft (circulated prior the February meeting) has been updated to reflect the proposal agreed at the 10th February 2022 meeting. The latest draft has been circulated with this report.

Please note that a Traffic Regulation Order must be issued for new or extended yellow lines. The South Gloucestershire Council website warns that obtaining a TRO will often take more than a year because the emergency services must be consulted and the proposals must be advertised to enable local people to object.

Page 9 of 10 Signed.....*[Signature]*..... Date.....*11 April 2022*.....

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The final section of the form requires local consultation to have been carried out so that evidence of support for the proposal may be included. The police have already stated support for the proposal. In order to obtain additional responses for this section, the Deputy Clerk has consulted 14 other interested parties. Seven responses have been received to date. The following have been consulted:

- F.W. Woodruff Funeral Directors on Roundways/ Henfield Road (by visit and letter) – responded
- Stagecoach Operations Manager re 86 bus service (by email) – responded
- Manor Hall Committee members (by email) - responded
- 11 residential households in the immediate area: properties opposite the Manor School field on Roundways/ Henfield Road; properties on Walnut Close (a private road off this stretch of Roundways/ Henfield Road); two properties on Henfield Road nearest the junction with Roundways (by visit and letters left for households not in) – four responded

The seven responses are briefly summarised below.

Not in support *(see note)	3
In support	1
Neutral	3

*Although the respondents 'not in support' did not support double yellow lines along the full length of Roundways/ Henfield Road, they all recognised that there was a problem with parking in their comments. They were generally in favour of a more informal solution working with the football club, but all were supportive of a more limited introduction of double yellow lines i.e.

- One respondent supported double yellow lines ONLY on the junction corner of Henfield Road opposite the Manor Hall (and also suggested that the current double yellow lines on the corner directly outside the pub are extended up to both of the pub entrances).
- One respondent supported double yellow lines on the junction corner of Henfield Road opposite the Manor Hall AND by the Badminton Road traffic lights.
- One respondent supported double yellow lines ONLY by the Badminton Road traffic lights.

Decision required

The Council is asked to approve the submission of the Highways Investigation Scheme Request Form with supporting comments included.

