

**FULL COUNCIL MEETING - Westerleigh Parish Council**  
Monday October 11th 2021 at 7pm at Henfield Hall

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Present: Cllr McCullough (Chair) Cllr Lean (Vice-Chair) Cllr Kelliher Cllr Goddard Cllr Taylor Cllr Clark  
District Cllr B Stokes  
Clerk: S Simmons

Apologies: Cllr Di-Duca Cllr C Young Cllr S Reade

**3044. Welcome & Introduction**

Cllr McCullough welcomed everyone to the second meeting of the evening and pointed out fire escapes.

**3045. Apologies for absence**

Received from Cllr Di-Duca, Cllr Young, Cllr Reade

**3046. Declarations of Interest under the Localism Act 2011 relating to this meeting**

Cllr Goddard declared an interest in the Platinum Jubilee Fun Day booking request  
Cllr Clark now has a standing non-pecuniary declaration of interest on all planning items as he is now a member of one of SGC's planning committees, he may however still participate in any discussions and votes, unless a further reason (known applicant for example) necessitates a further interest to be declared.

**3047. Reports from South Gloucestershire Councillors on matters relating to the Parish**

South Gloucestershire Council's Budget for 2022/23

South Gloucestershire Council is due to release its draft budget for 2022/23. The proposals, which will be open to public consultation from Monday 18th October 2021 to Sunday 9th January 2022, include increases in funding to children's services worth more than £10 million over the next four years, as part of the Council's focus on supporting South Gloucestershire residents as the country emerges from the Covid-19 pandemic.

The Council has carried out a review of its services and identified £19.7 million in savings. These savings are achieved through service improvements, better cross council/partner agency working and clearly aligning available resources with the Council plan. The draft budget outlines how the Council proposes to allocate £111.555 million to capital projects, and a net revenue budget of £250.918 million, amounting to more than a £360 million net budget in 2022/23.

The budget proposes in a 1.99 % increase in council tax with an additional 2% increase ring-fenced as an Adult Social Care Levy (which will contribute towards the Council meeting the increasing demand for social care services). This overall increase of 3.99% in 2022/23 compares to overall council tax increases of 4.99% in 2021/22 (with 3% as a Social Care Levy) and 3.99% in 2020/21 (with 2% as a Social Care Levy). Next year's council tax increase would happen at the same time as the government introduces its new, controversial Health and Social Care Levy. This latter Levy will take form of a 1.25% increase in employee national insurance contributions (which in 2021/22 was paid by all those who earned more than £9,568).

The consultation process forms an important part of how the Council budget gets approved, with residents' feedback being presented in the decision-making report to Councillors. The consultation on next year's budget will go live on 18th October and will be found at

<https://consultations.southglos.gov.uk/system/listConsultations?type=O>.

Update on Covid-19 Vaccinations

This autumn, all children aged 12 to 15 in South Gloucestershire will be offered both a Covid-19 vaccine and a flu vaccine. More information can be found at <https://bnssghealthiertogether.org.uk/covid-19/covid-vaccination-faqs/>.

The NHS is also now offering a booster vaccination to those aged 50 and over, health and social care workers, as well as younger people at risk who have already had two doses. Eligible residents will be contacted when it is their turn to have a booster (which must be at least six months after their second dose). It's important not to contact the NHS for one before then. More information can be found at <https://www.nhs.uk/conditions/coronavirus-covid-19/coronavirus-vaccination/coronavirus-booster-vaccine/>.

Consultations

South Gloucestershire Council consulted, last November, on its Phase 1 proposals to upgrade the cycle lanes between Nibley and Oxbridge Farm (to the north of the Frog Lane junction) - [https://consultations.southglos.gov.uk/A432\\_Badminton\\_Road\\_Cycling\\_ST1/](https://consultations.southglos.gov.uk/A432_Badminton_Road_Cycling_ST1/). This will be the first stage of a four phase upgrade of the cycling infrastructure from the Stover Road junction with the A432 to the Wick Wick roundabout. In order to comply with the Department for Transport Local Transport Note 1/20 (Cycle Infrastructure Design) the Council are consulting on a Statutory Notice to reduce the speed limit between Nibley and Coalpit Heath from 40 mph to 30 mph. This consultation runs until 23rd October. More details can be found at <https://consultations.southglos.gov.uk/PT.6961A432BadmintonRd30mph/>.

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There are two Statutory Notice consultations that relate to the ongoing construction of the new Park & Ride facility at Nibley. The first of these would introduce new waiting restrictions that are necessary to create the bus stop immediately to the east of the Park & Ride - <https://consultations.southglos.gov.uk/PT.7024BadmintonRdWR/>. The second is necessary to create the two pedestrian crossing that will serve the Park & Ride - <https://consultations.southglos.gov.uk/PT.7025BadmintonRdPedCrossings>. Both of these consultations close on 30th October.

Further updates:

From Cllr Clark:

Cllr Young (SGC) and Cllr Clark (WPC/SGC) and two Iron Acton Parish Cllrs met with around 10 parishioners of Westerleigh & Iron Acton in the northern section of Nibley Lane to discuss the "rat-run" issues. One potential option for safety improvements discussed was to ask to close the road either side of Robinswood Bridge. A Highways Investigation Scheme Request Form will be completed, with the support of ward members and IAPC, for submission to and assessment by SGC.

More information can be found at <https://www.southglos.gov.uk/transport-and-streets/streets/road-and-traffic-management-information/local-transport-priority-list/>

From Cllr Ben Stokes:

SGC Cabinet has today issued draft budgets which include adoption of £1.4m from Government for spending under Household Support Grants for struggling families or individuals, as well as grants for businesses who are unable to pay bills as a result of the Covid pandemic. Other Government funding that is also making a difference locally is the Improved Better Care Fund, Infection Control Fund and the Disabled Facilities Grant (to support disabled persons to have better access at work and home).

NB Some information can be found on the South Glos website at the bottom of the page this link takes you to: <https://beta.southglos.gov.uk/health-and-social-care/health-services/covid19/>

**3048. Pre-arranged items from members of Public**

One member of the public spoke in objection to P21/06177/PIP and his points are summarised as:

- The site is in the green belt and there are no special circumstances
- The access to the entire site for 6 homes is narrow (one car wide) at an angle, and off a busy road. Access during the build would be problematic. Of particular worry is reversing vehicles in either case.
- Concern that applying for 6 homes is just to set a planning precedent and many more will follow as in previous plans shown and applications made.

Four other members of the public provided two written statements objecting to P21/06177/PIP summarised below:

- Dangerous access point close to a bus stop, danger to pedestrians crossing the access. Single access point for many residents to use.
- Possibility of existing abandoned mine shafts in land to be developed.
- Privacy issues onto and over existing homes (bungalows) at rear of site.
- Ecology issues – nesting birds, bats, snakes, foxes, badgers on this site
- Previous flooding issues on the site due to inadequate drains and sewers.

THE CHAIR DECIDED TO BRING THE AGENDA ITEM COVERING THIS PLANNING ITEM FORWARD FOLLOWING THESE REPRESENTATIONS

**3049. Council to report & consider any necessary Planning Applications and note comments since last meeting**

**P21/06177/PIP Permission in principle for the erection of up to 6 no. self-build dwellings Land South West Of Bella Vista Westerleigh Road Westerleigh South Gloucestershire BS37 8QH**

The Clerk reported that not all relevant documentation has been made available on the SGC portal. This has been pointed out by the agent acting for the land owner at Bella Vista.

It was agreed that a Parish Council discussion and standpoint would be deferred until the next meeting on THURSDAY OCTOBER 21st at Manor Hall Jubilee room at 7pm.

One Parish Cllr asked if his prepared comments could be taken at this point as it was on the agenda and as he is not able to attend on 21<sup>st</sup>. The Chair agreed.

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His comments were read out for the record.

*"Bella Vista site was submitted as part of a larger site, including land belonging to Burma House next door, to SGC's Call for Sites in 2020. The application form suggested each of the two plots of land could provide up to 25 dwellings (50 in total). Pre-application planning comments from SGC in 2019/20 clearly showed that officers did not support plans to develop the site ..... unless it formed part of the next Local Plan process or was being advanced as part of a Rural Housing Exception Site (which would need the support of the Parish Council.)"*

The scope of a Planning in Principle application is limited to:

- location,
- land use
- amount of development.

Objection –

*On location – the site is located outside of the settlement boundary of Westerleigh and within the Green Belt. In such a location development is to be 'strictly limited' and applications are generally required to demonstrate 'very special circumstances' that would outweigh any harm to the Green Belt. These proposals seemingly would not fall within the limited types of permissible development outlined in Policies CS19 (Rural Housing Exception Sites), PSP40 (Residential Development in the Countryside) or PSP41 (Rural Workers Dwellings). As such the proposals therefore conflict with Policy CS5 (Location of Development) which sets out the current spatial strategy of the Local Planning Authority. South Gloucestershire Council at present has a Housing Land Supply of 5.25 years so the 'tilted balance' clause outlined in paragraph 11d of the NPPF has not been triggered.*

*On land use and amount of development – Policy PSP42 (Self-Build and Custom House building) sets out how self-build and custom house building will be promoted and the circumstances in which it will be acceptable. One category that would overcome the objectionable location would have been a Rural Housing Exception Site (as outlined in CS19). This application, however, does not appear to be supported an approved housing needs survey as required by CS19. It also does not meet the requirement of being supported or initiated by Westerleigh Parish Council."*

Please note this is not necessarily the overall view of the Parish Council at this stage. The Parish Council standpoint will be agreed on 21.10.21.

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**A list of Parish Council planning application comments is included as Appendix 1 of these Minutes**

3050. Parish Councillor Reports – written submissions, taken as read with questions taken as necessary

There were no Parish Councillor reports.

3051. Council to Approve Minutes of Parish Council meeting held on September 13th 2021

The Minutes were unanimously approved as a true record and signed by the Chair.

3052. Council to NOTE receipt of September 2021 Finance documentation

The finance documentation for September was NOTED by all with no questions arising.

A list of September payments is included as Appendix 2 of these Minutes.

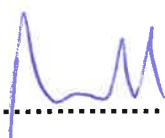
3053. Council to consider approval of quote for new fishing platform

The Parish Council has received a quote from HP Building Services to build a further larger fishing platform after completing the previous phase 1 set. The quote is £3500. It is possible (but not guaranteed) that some funding contribution may be awarded by the British Disabled Angling Association (BDAA).

Irrespective of any BDAA contribution the quote was unanimously accepted, so the Clerk will notify HP Building Services that they can proceed. This will be paid from one of the PC's Community Benefit funds.

3054. Council to confirm arrangements for wreath laying on Remembrance Sunday 14<sup>th</sup> November

The Parish Council are represented at Remembrance Sunday services at Westerleigh War Memorial and St Saviours War Memorial. Cllr Goddard and Cllr McCullough will attend Westerleigh and Coalpit Heath respectively. Cllr McCullough reminded everyone that this is the first Remembrance Sunday since both War Memorials were extensively refurbished and they are looking so much better.



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3055. Council to approve updated Employer Discretionary Policy for Avon Pension Fund/LGPS  
This policy was approved for submission to the Pension Fund administrators.

3056. Correspondence/Communication with Westerleigh Parish Council:

From SGC:

Frome Valley CEF 12<sup>th</sup> October 7pm-9pm

PT.6961 - A432 Badminton Road, Coalpit Heath - 30 mph Speed Limit

Community Support briefing document from Mark Pullin

PT.7024 - Badminton Road, Yate - Waiting Restrictions

PT.7025 - A432 Badminton Road and Badminton Road, Yate - Pedestrian Crossings

Other received items

Request to use WPF on June 4<sup>th</sup> for Platinum Jubilee Fun Day – Council to approve - APPROVED

Message on 1.10.2021 from FACE - Foundation for Active Community Engagement

3057. Council to receive information from Clerk regarding ongoing matters and approval where relevant including:

**Chalet rental first anniversary inspection**

The Clerk and Cllr Goddard completed the first annual inspection on October 5<sup>th</sup>. Tingdene offer a snagging service as part of the approaching first anniversary and all items needing attention were sent to them. There were no matters for the tenants to action other than removing rubbish from the public area outside the boundary fence of the Chalet.

**Progress of Parish ash die-back programme for 2021**

Work has been completed at Bitterwell Lake, Newman Field, Westerleigh Playing Field and Ivory Wood. Mayshill is dependant on power cable isolation by Western Power so is still awaited.

**Progress with defibrillators**

Due to problems communicating with the Sainsburys Local the third venue was switched to Henfield Hall and the Henfield Hall Committee agreed to have the defibrillator installed. It is currently planned that AED Donate will arrange for all 3 defibrillators to be installed on October 25<sup>th</sup>. Details of training and registration are awaited.

**Progress with recruitment**

The vacancy for a Deputy Clerk for WPC went live on Wednesday 29<sup>th</sup> September and the closing date is 29<sup>th</sup> October. To date 5 possible applicants have had informal chats with the Clerk to gather more information. 1 has so far submitted a formal application.

**Equipment that will be needed for second member of staff**

When there are 2 members of staff some kind of file sharing will be required and the Clerk and Chair recently attended a presentation on Microsoft 365 which incorporates Sharepoint and other relevant collaborative working tools. Our current support firm Absolutely PC offer these packages too and the hardware required will also be investigated to see if two new laptops are needed. 1 new printer will be needed.

3058. CONSULTATIONS – Council to consider response to:

COALPIT HEATH - A432 BADMINTON ROAD - Proposed 30 mph speed limit - STATUTORY NOTICE

Open 28 Sept to 23 Oct 2021 See

<https://consultations.southglos.gov.uk/PT.6961A432BadmintonRd30mph/consultationHome>

Cllrs feel that this reduction in Speed Limit is part of the necessary actions to support the cycle network within government guidelines and therefore have no further comments to make.

3059. Items considered urgent or exempt by the Chairman

None

3060. Dates of future meetings

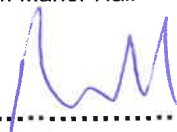
**Environment & Leisure Committee Meeting Thursday 21<sup>st</sup> October Manor Hall JUBILEE ROOM 7pm**

**Finance Committee meeting November 1<sup>st</sup> 7pm Manor Hall red brick annex**

**Full Parish council meetings**

November 8<sup>th</sup> 2021 7pm Westerleigh Village Hall

December 13<sup>th</sup> 2021 7pm Manor Hall



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**Appendix 1**

**Planning comments submitted by WPC since the September 13<sup>th</sup> meeting**

P21/06316/LB External alterations to replace 5no.stone windows to front elevation. Brook Farm Westerleigh Road Westerleigh BS37 8QH  
*Westerleigh Parish Council has no objections to this application*

P21/06063/F Erection of first floor extension and single storey side extension to provide additional living accommodation. Sunnybrook Dodmore Crossing Westerleigh BS37 8QJ  
*Westerleigh Parish Council has no objections to this application.*

P21/06090/CLP | Erection of a single storey side extension to form additional living accommodation. 41 South View Crescent Coalpit Heath BS36 2LW  
*Westerleigh Parish Council has no objection to this application*

P21/05921/LB Application to retain the works carried out for internal and external works to include re-arrangement of stud partitioning from previously approved layout and replacement staircase. Insertion of roof light and replacement of external timber doors. The Barn Rodford Elm Farm Westerleigh Road Westerleigh South Glos BS37 8QF  
*Westerleigh Parish Council has no objection to this application*


**P21/05918/F** The replacement of the existing 15m monopole with a new 15m monopole, accommodating 6no. new antennas, the replacement / installation of equipment within the existing cabin, along with ancillary works  
*No comments*

**P21/05739/F Demolition of existing commercial buildings. Erection of 5 No. detached dwellings with associated works. Buildings at Henfield Farm The Hollows Coalpit Heath BS36 2UU**  
*Westerleigh Parish Council OBJECT to this application – Under CS5 Location Strategy – the land is in Green Belt and there are no special circumstances identified to allow building here in this remote rural location. The Local Plan aims to reduce congestion by building where other modes of transport are possible – there is no regular public transport service in this area, there are no footpaths for safe walking and no street lighting. It is therefore in contravention of PSP11 on transport impact as reliance would be predominantly on cars. There are no local services such as shops within a short distance.*

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**Appendix 2 List of Payments September 2021**

<b>Date</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
02/09/2021	Storage unit rental fee	PE King (Bristol) Ltd	68.75	13.75	82.50
03/09/2021	Grass cutting	CPS Grounds Ltd	725.40	145.08	870.48
03/09/2021	Loo hire	Andyloos	167.20	33.44	200.64
03/09/2021	Holiday activity days	Swift Sports Coaching	4,800.00	960.00	5,760.00
06/09/2021	Memorial Bench	C R Belcher Agricultural/Maint	400.00	80.00	480.00
06/09/2021	Groundworks & Inspecti	C R Belcher Agricultural/Maint	484.00	96.80	580.80
06/09/2021	Groundworks & Inspecti	C R Belcher Agricultural/Maint	484.00	96.80	580.80
06/09/2021	Groundworks & Inspecti	C R Belcher Agricultural/Maint	242.00	48.40	290.40
06/09/2021	Play equipment repairs	C R Belcher Agricultural/Maint	220.00	44.00	264.00
06/09/2021	Tree work at Ivory Woo	Woodstock Tree Services	625.00	125.00	750.00
06/09/2021	Room hire	Manor Hall	13.50		13.50
13/09/2021	Westerleigh village pump	C R Belcher Agricultural/Maint	420.00	84.00	504.00
14/09/2021	Zip wire maintenance & j	GB Sports & Leisure	316.00	63.20	379.20
14/09/2021	Room hire	Westerleigh Village Hall	10.00		10.00
16/09/2021	Aerator at Bitterwell Lak	EON	46.88	2.35	49.23
20/09/2021	Council mobile phone	H3G (Three)	15.00	3.00	18.00
24/09/2021	Monthly Pension payme	Avon Pension Fund	352.79		352.79
24/09/2021	PAYE	HMRC	396.42		396.42
24/09/2021	Salary	SWSimmons Parish Clerk	1,459.24		1,459.24
27/09/2021	Web upgrade	Absolutely PC	13.50	2.70	16.20
27/09/2021	Tree work at Bitterwell L	Midland Forestry Ltd	1,140.00	228.00	1,368.00
27/09/2021	Remembrance wreaths	Cllr C Goddard	34.00		34.00
29/09/2021	Printing & copying charg	Konica Minolta	6.63	1.33	7.96
29/09/2021	Copier machine quarter	Konica Minolta	38.67	7.73	46.40
29/09/2021	Two Freedom Scrolls	E L Hughes Trinity Box	108.00		108.00
30/09/2021	Clerk expenses	SWSimmons Parish Clerk	134.44		134.44
		<b>Total</b>	<b>12,721.42</b>	<b>2,035.58</b>	<b>14,757.00</b>



8/11/21